**Resource Committee Meeting Minutes**

**December 6, 2018**

Present: Mike Mooney (New Beginnings), Dan Hodgkins (Preble Street), Norm Maze (Shalom House Inc.), Patrick Sherwood (Shalom House Inc.), Janice Lara-Hewey (Catholic Charities), Ken Capron (Memory Works)

* Co-Chair and Secretary Nominations
  + Norm Maze was nominated as Co-Chair and Patrick Sherwood was nominated as Secretary.
    - Mike motioned and Janice seconded. All in favor.
* Region III Participation
  + Mike will reach out to the Region III co-chairs to seek participation on the Resource Committee.
* Point In Time Planning
  + Janice will send the outreach lead list to Norm once the list is finalized so it can be posted on the Maine Homeless Planning website.
  + The video training for volunteers will be sent out for review during the week of December 17th so feedback can be received.
  + Jerry Dewitt will be the point of contact for all volunteers and will connect volunteers with their respective outreach leads.
  + The after action review meeting for the PIT will be held on February 7th at Tri-County Mental Health.
* December 14th SOAR training at MaineHousing
  + The goal is to create a cohort for the next online training.
  + SOAR trainers are happy to talk to any group about SOAR if they are unable to attend the training.
* Training Planning for 2019
  + Patrick will be attending the next NOFA Committee meeting to see what trainings will be required by the NOFA.
    - Currently VAWA and Equal Opportunities training are known as two of the necessary trainings for 2019.
  + Norm is working on developing a poll to determine interest levels in potential trainings for 2019
  + The planned cycle for the trainings in 2019 is to hold trainings in March, June, September, and December.
* Rewriting MCOC 101
  + The MCOC 101 handout and acronym list are still in the process of being updated.