**Resource Committee Minutes**

**9.6.2018**

Present: Mike Mooney (New Beginnings), Debra Hook (Preble Street), Alley Smith (Veterans, Inc.), Janice Lara-Hewey (Catholic Charities), Patrick Sherwood and Norm Maze (Shalom House)

* Review and Approve August Minutes
  + August minutes will be amended to reflect that Jon Bradley is a consultant from Atlantic Charitable Funds, an agency sponsoring a series of trainings for shelter staff over the next 6 months.
  + Mike made a motion to approve, Alley seconded. All in favor.
  + Patrick Sherwood (Shalom House Inc.) will draft minutes moving forward, Norm will post meeting minutes upon their approval.
* Nominations for Co-Chair
  + No nominations were brought forward, will be addressed at future meetings until the position can be filled.
* Developments regarding the SOAR Training in September
  + Ashley Karr is leaving Preble Street, as such the upcoming September training is being postponed. The new goal for the training is for it to be held in December.
  + Kristin Lupfer is Maine’s SOAR Liaison at the SOAR Technical Assistance Center. If anyone is interested in completing the online training certification as part of a cohort they should reach out to Kristin ([klupfer@prainc.com](mailto:klupfer@prainc.com)).
    - A cohort is a group of individuals who agree to complete the SOAR training on a set time schedule. This allows participants to have immediate contacts they can reach out to for questions and clarification.
  + Deb will contact Kristin for more information on cohorts and the online training, and will also provide information on the local informational trainings the Resource Committee has been holding. Deb and Mike will then connect and plan what information will be posted on the Maine Homeless Planning website.
  + Mike will work with Aaron Geyer at the city of Portland on the December training, with the potential of forming a cohort for the online training early next year.
* Point In Time Planning Updates
  + Leads from last year’s PIT will be contacted to see if they are willing to participate again in this year’s PIT.
  + Multiple flyers will be created this year. In addition to an updated version of last year’s flyer, an education flyer will be developed outlining: what the PIT is; why it occurs; and where it occurs.
  + Ways are being identified to: increase public awareness; and determine any upcoming events where someone could speak about PIT or where flyers could be put out. Please reach out if anyone knows of any such events or means to increase public awareness.
  + The PIT will be discussed at October’s CoC meeting. The plan is to have all the materials and information presented to the Resource Committee prior to the next meeting so it can be reviewed/ approved prior to CoC presentation.
* Future Agenda Items
  + We will try to get back on track and have Resource Committee trainings coordinated across all three regions.
    - This means there will not be a training in the Portland area in December.
    - Deb will speak to Region 3 about the Resource Committee and conducting trainings in that area. This will potentially allow for 4 trainings a year to be conducted across all three regions.
  + Focus will be given to updating the CoC- 101 training. Existing training materials include a document and a PowerPoint slide presentation; these will be sent out to the committee for review prior to the next meeting. The goal is to review them and identify areas where information needs to be removed and/or added.