# Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC’s project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2018 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2018 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (\*), which are mandatory and require a response.

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# 1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**1A-1. CoC Name and Number:** ME-500 - Maine Statewide CoC

**1A-2. Collaborative Applicant Name:** Maine State Housing Authority

1A-3. CoC Designation: CA

**1A-4. HMIS Lead:** Maine State Housing Authority

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# 1B. Continuum of Care (CoC) Engagement

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1B-1. CoC Meeting Participants. For the period from May 1, 2017 to April 30, 2018, using the list below, applicant must: (1) select organizations and persons that participate in CoC meetings; and (2) indicate whether the organizations and persons vote, including selecting CoC Board members.

|  |  |  |
| --- | --- | --- |
| **Organization/Person Categories** | **Participates in CoC Meetings** | **Votes, including selecting CoC Board Members** |
| **Local Government Staff/Officials** | Yes | Yes |
| **CDBG/HOME/ESG Entitlement Jurisdiction** | Yes | Yes |
| **Law Enforcement** | No | No |
| **Local Jail(s)** | No | No |
| **Hospital(s)** | Yes | Yes |
| **EMS/Crisis Response Team(s)** | Yes | Yes |
| **Mental Health Service Organizations** | Yes | Yes |
| **Substance Abuse Service Organizations**  No changes from 2017 in this chart | Yes | Yes |
| **Affordable Housing Developer(s)** | Yes | Yes |
| **Disability Service Organizations** | Yes | Yes |
| **Disability Advocates** | Yes | No |
| **Public Housing Authorities** | Yes | Yes |
| **CoC Funded Youth Homeless Organizations** | Yes | Yes |
| **Non-CoC Funded Youth Homeless Organizations** | Yes | Yes |
| **Youth Advocates** | Yes | Yes |
| **School Administrators/Homeless Liaisons** | No | No |
| **CoC Funded Victim Service Providers** | Not Applicable | No |
| **Non-CoC Funded Victim Service Providers** | Yes | Yes |
| **Domestic Violence Advocates** | Yes | Yes |
| **Street Outreach Team(s)** | Yes | Yes |
| **Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates** | Yes | Yes |
| **LGBT Service Organizations** | Yes | Yes |
| **Agencies that serve survivors of human trafficking** | Yes | Yes |
| **Other homeless subpopulation advocates** | Yes | Yes |
| **Homeless or Formerly Homeless Persons** | Yes | Yes |
| **Mental Illness Advocates** | Yes | Yes |
| **Substance Abuse Advocates** | Yes | Yes |

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| --- | --- | --- |
| **Other:(limit 50 characters)** |  | |
| Veteran Service Providers | Yes | Yes |
| State Government Agencies | Yes | Yes |
|  |  |  |

1B-1a. Applicants must describe the specific strategy the CoC uses to solicit and consider opinions from organizations and/or persons that have an interest in preventing or ending homelessness.

(limit 2,000 characters) *DOUBLED CHARACTER LIMIT VS. LAST YEAR*

MHP site now at 1846 sub-scribers. What else can we say here?

All MCOC meetings are open to the public. MCOC has an open membership & members are eligible to vote as described in the MCOC governance (posted on MCoC’s website, www.mainehomelessplanning.org) Monthly meeting notices are also posted on the website which is publicly accessible & subscribed to by over ~~1000~~ providers, advocates & individuals statewide. MCOC solicits & considers opinions & involvement of Statewide & Regional Homeless Councils, HOPWA & ESG subrecipients, housing developers & others as needed.

Remote connectivity through ITV options is available at up to 7 locations statewide for people who cannot attend in person & there is a call-in number to encourage participation via phone.

1B-2.Open Invitation for New Members. Applicants must describe:

Instructions say if a question includes numbered items, the answer should be numbered to line up. Our ‘special outreach’ does not specifically address homeless/ formerly homeless.

1. the invitation process;
2. how the CoC communicates the invitation process to solicit new members;
3. how often the CoC solicits new members; and
4. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.

(limit 2,000 characters) – *DOUBLED CHARACTER LIMIT VS. LAST YEAR*

Increasing membership & participation is an ongoing process for MCOC & Recruitment is a task assigned to our Resource Committee, though all members are encouraged to invite others to participate. Special Outreach efforts are made whenever MCOC launches a new initiative, such as Coordinated Entry, or hosts a special event~~, such as our recent visit from HUD Field Office Representatives~~. All MCOC meetings are open to the public & monthly meeting notices are posted on MCOC's website, [www.mainehomelessplanning.org,](http://www.mainehomelessplanning.org/) which is publicly accessible & subscribed to by over ~~1000~~ providers, advocates & individuals statewide. MCOC reports out monthly at the Statewide & Regional Homeless Council meetings, as well as meetings of other local provider groups where invitations to participate are regularly extended. MCOC meetings are connected through teleconferencing sites accessible at MaineHousing & up to 6 Public Library locations across the state.

1B-3.Public Notification for Proposals from Organizations Not Previously Funded. Applicants must describe how the CoC notified the public that it will accept and consider proposals from organizations that have not previously received CoC Program funding, even if the CoC is not applying for new projects in FY 2018, and the response must include the date(s) the CoC publicly announced it was open to proposals.

(limit 2,000 characters) *DOUBLED CHARACTER LIMIT VS. LAST YEAR*

MCOC welcomes proposals from applicants who have not previously received funding. The NOFA Announcement & invitation to apply for funding was publicly posted on the MCOC website on ~~7/18/17~~ w/ more info including scoring criteria

& available new funds posted ~~8/4/17~~. Application opportunities, processes & deadlines are shared at Regional & Statewide Homeless Council meetings, Shelter Directors & other meetings of homeless-serving providers. All new projects are considered & scored using a scoring tool designed specifically for new projects; this tool is posted on the MCOC website to ensure the scoring/ranking criteria is broadly known. Scoring criteria include the extent to which they meet HUD/MCOC priorities, program type, experience, capacity, target population & administration. New Projects are included in the project listing & ranked according to their score. All new project applicants are given their scoring results in writing; ranking results are also posted on the CoC's website.

HUD NOFA announcement shared on MHP June 28.

MCOC RFP notice posted on MHP and MH site July 6 and

included in Press Release from Senator King’s office July 17.

# 1C. Continuum of Care (CoC) Coordination

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1C-1. CoCs Coordination, Planning, and Operation of Projects. Applicants must use the chart below to identify the federal, state, local, private, and other organizations that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness that are included in the CoCs coordination, planning, and operation of projects.

|  |  |
| --- | --- |
| **Entities or Organizations the CoC coordinates planning and operation of projects** | **Coordinates with Planning and Operation of Projects** |
| **Housing Opportunities for Persons with AIDS (HOPWA)** | Yes |
| **Temporary Assistance for Needy Families (TANF)** | Yes  The wording on these two is more specific – which projects do we have that are under these two, and how are we including them in CoC planning, etc? |
| **Runaway and Homeless Youth (RHY)** | Yes |
| **Head Start Program** | Yes |
| **Funding Collaboratives** | Yes |
| **Private Foundations** | Yes |
| **Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs** | YES |
| **Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs** | YES |
| **Housing and service programs funded through other Federal resources** | Yes |
| **Housing and services programs funded through State Government** | Yes |
| **Housing and services programs funded through Local Government** | Yes |
| **Housing and service programs funded through private entities, including foundations** | Yes |
| **Other:(limit 50 characters)** |  |
| Housing & services programs funded through the VA | Yes |
| Housing & services programs funded through VAWA | Yes |

Applicant must select Yes, No or Not Applicable for all of the listed organizations in 1C-1.

1C-2. CoC Consultation with ESG Program Recipients. Applicants must describe how the CoC:

* 1. consulted with ESG Program recipients in planning and allocating ESG funds; and
  2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients.

(limit 2,000 characters) *DOUBLED CHARACTER LIMIT VS. LAST YEAR*

MCOC & ESG subrecipients are actively engaged in the planning & allocation of ESG Funds & consult with each other regularly. MaineHousing (MH) & City of Portland (CoP) are the only ESG recipients of the 7 Con Plan jurisdictions in MCOC. MH & CoP regularly participate in MCOC meetings. MCOC, MH & CoP collaborate in crafting responses for the Con Plans & Annual Con Plan Updates to ensure MCOC strategic plan goals are included. MCOC provides input in the development phase of the plans & makes recommendations for the allocation of funds. MCOC reviews & comments on the Plans during the Public Comment period to provide additional feedback & input to the final Plans. Annually MH compiles PIT & HIC reports & distributes them to stakeholders across Maine.

MCOC has made available & highly publicized annual PIT & HIC data. MCOC ensures that all Con Plan jurisdictions have access to the reports for their Con Plan & Plan updates & will provide any additional information or TA they need.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Did the CoC provide Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its

The info above is still good – need to break it out to line up not only with parts (1) & (2) of 1C-2, but also with sub-questions a. and b. which will allow us to expand our narrative on this considerably – there needs to be something about the evaluation and performance (part 2 above), and what pertains to a. and b. is too short as is.

geographic area?

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Did the CoC provide local homelessness information other than PIT and HIC data to the jurisdiction(s) Consolidated

Plan(s)?

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. Applicants must describe:

We can use all of this – with updated #’s – and expand to address specifics in parts 1 & 2. Has anyone used an ETP yet?

1. the CoC’s protocols, including the existence of the CoC’s emergency transfer plan, that prioritizes safety and trauma-informed, victim-centered services to prioritize safety; and
2. how the CoC maximizes client choice for housing and services while ensuring safety and confidentiality.

(limit 2,000 characters) *DOUBLED CHARACTER LIMIT VS. LAST YEAR*

The Maine Coalition to End Domestic Violence, a statewide network of DV providers, works w/ MCOC & our CA to ensure persons & families fleeing DV have access to housing & services unique to their needs that prioritize safety & confidentiality of participants including development of Emergency Transfer Plans & protocols for DV referrals in our Coordinated Entry process. The 2017 MCOC HIC lists 186 ES bds, 166 TH bds, & 50 PH bds dedicated to DV households, & many DV households qualify for rental assistance programs.

This ensures availability of supportive housing & services. The Maine Plan to End & Prevent Homelessness includes DV as a sub-population w/ specific strategies for engagement & ongoing support for stability in housing unique to the needs of the population. The Maine Homeless Rule, which establishes eligibility for ESG funding, includes provisions for maintaining confidentiality of all DV client data & PII, & prohibits involuntary family separation including in DV programs.

1C-3a. Applicants must describe how the CoC coordinates with victim services providers to provide annual training to CoC area projects and Coordinated Entry staff that addresses best practices in serving survivors of domestic violence, dating violence, sexual assault, and stalking.

(limit 2,000 characters) *DOUBLED CHARACTER LIMIT VS. LAST YEAR*

Members of Maine's DV Coalition participate in MCOC, provide info & trainings on DV to non-DV providers & are involved in Maine's Coordinated Entry system (CE) to ensure safety & planning protocols are in place. Maine's CE assessment begins w/ asking if the person would prefer to talk to a DV provider

MCEDV is submitting an app for the DV CE project this year.

& DV referrals are a priority. Strict confidentiality is maintained regarding all PII. MCOC collects & utilizes available DV data from PIT, HIC, Annual Reports & aggregate data from comparable databases as part of a needs & gaps analysis process. Revisions to Maine's Plan to End & Prevent Homelessness specifically address DV populations & services including strategies for engagement & support. All ESG funded Shelters including DV employ Navigators w/ access to housing vouchers & the ability to provide support for stability in housing. Maine has developed Emergency Transfer Plan templates that are being shared w/ all CoC & non-CoC housing programs on our HIC & w/ Landlords in RA programs.

MaineHousing does get regular aggregate reports on DV data. Should mention new DV database

1C-3b. Applicants must describe the data the CoC uses to assess the scope of community needs related to domestic violence, dating violence, sexual assault, and stalking, including data from a comparable database. (limit 2,000 characters) *NEW QUESTION!*

YES -MCEDV is submitting an app for the DV CE project and an app for DV PH-RRH this year.

1C-4. DV Bonus Projects. Is your CoC applying for DV Bonus Projects?

1C-5. PHAs within CoC. Applicants must use the chart to provide information about each Public Housing Agency (PHA) in the CoC’s geographic areas:

* 1. Identify the percentage of new admissions to the Public Housing or Housing Choice Voucher (HCV) Programs in the PHA who were

experiencing homelessness at the time of admission;

* 1. Indicate whether the PHA has a homeless admission preference in its Public Housing and/or HCV Program; and

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* 1. Indicate whether the CoC has a move on strategy. The information should be for Federal Fiscal Year 2017.

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| **Public Housing Agency Name**  This used to have to be “the 5 largest PHA’s” – now it allows for including PHA’s the CoC has a relationship with. I have sent inquiries to 10 PHA’s and we can pick which ones to use.  The “move on” question in the last column is new – we do not currently have any mou’s in place around this, but something we should work on for next year! | **% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2017 who were experiencing homelessness at entry** | **PHA has General or Limited Homeless Preference** | **PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g. move on?** |
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1C-5a. For each PHA where there is not a homeless admission preference in their written policy, applicants must identify the steps the CoC has taken to encourage the PHA to adopt such a policy.

I think most of this is still good, including all the stuff on Bangor, but with more characters, which other PHA’s can we highlight?

(limit 2,000 characters) *DOUBLED CHARACTER LIMIT VS. LAST YEAR*

MCOC encourages HAs w/out such policies to establish homeless admission preferences via written communication, meetings w/ HA leadership, invitations to join CoC meetings, seeking membership on HA boards & networking at community stakeholder events. ~~The above list includes only the 5 largest of the 24 PHA's in the MCOC coverage area (all of Maine).~~ While the Bangor HA does not have a Homeless Admission Preference, MCoC & area shelters have strong relationships w/ the HA to serve homeless households. Bangor HA’s service area has a large saturation of PBS8 provided by MaineHousing, which has historically been why it has not included specific preferences in its Admin Plan. A long-standing MCoC member recently joined the Bangor HA Board & will work to include a Homeless Preference Policy in its Admin Plan. MCOC regularly invites all HAs to participate in MCOC meetings & initiatives such as inviting them to join us when our local HUD Field Office representatives visited MCOC this spring.

See the table above.

We do not have any such agreements in place. Maybe we can say something about LIHTC projects being awarded points for including set asides for those experiencing homelessness in their applications to MaineHousing – but it’s not “Move-On”. The developers have historically been reluctant to work with such tenants – maybe the Move-On strategy could be a way to show them these tenants have been stably housed, to the point where they no longer require the supports of a PSH project? Again – something to work on for next year.

1C-5b. Move On Strategy with Affordable Housing Providers. Does the CoC have a Move On strategy with affordable housing providers in its jurisdiction (e.g., multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs)?

1C-6. Addressing the Needs of Lesbian, Gay, Bisexual, Transgender (LGBT). Applicants must describe the actions the CoC has taken to address the needs of Lesbian, Gay, Bisexual, and Transgender individuals and their families experiencing homelessness.

(limit 2,000 characters) *DOUBLED CHARACTER LIMIT VS. LAST YEAR*

1st line is old news. The rest is still ok, but what have we done lately?

~~MCOC supported a Preble Street/New Beginnings application for housing & services for LGBT youth.~~ Maine is part of the LGBTQ Homeless Youth Transitional Services Demonstration Project to create a continuum of transitional services to support clients from crisis to stability in housing. MCOC implementation & monitoring of anti-discrimination policies ensures the needs of LGBTQ individuals & their families experiencing homelessness are met through equal access to ESG & CoC funded programs, Housing Navigation & Stabilization services & ES, SH, TH, & PH. ESHAP trainings include Fair Housing & Non-Discrimination regs & Maine’s Homeless Rule, governing funding of shelters & related services, requires shelters to post non- discrimination policies & inform clients of these policies. MCOC distributed information about & encouraged participation in HUD’s Equal Access & Gender Identity Rule training in Nov. 2016 & posted links to this & similar webinars on the MHP site.

1C-6a. Anti-Discrimination Policy and Training. Applicants must indicate if the CoC implemented a CoC-wide anti-discrimination policy and conducted CoC-wide anti-discrimination training on the Equal Access Final Rule and the Gender Identity Final Rule.

Some info in the answer above may apply here, but “the CoC” did not do trainings on this – did any members or partners do trainings that we can try to count here?

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| **1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?** |  |
| **2. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?** |  |
| **3. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual’s Gender Identity (Gender Identity Final Rule)?** |  |

Applicant must select Yes or No for all of the listed policies in 1C-6a.

1C-7. Criminalization of Homelessness. Applicants must select the specific strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area. Select all that apply.

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| **Engaged/educated local policymakers:**  These are just check boxes, but I remember last year there was a lot of discussion about education to DOJ and Law Enforcement on this topic – maybe by Preble Street? Has there been similar work done this past year? Or anything new? |  |
| **Engaged/educated law enforcement:** |  |
| **Engaged/educated local business leaders:** |  |
| **Implemented communitywide plans:** |  |
| **No strategies have been implemented:** |  |
| **Other:(limit 50 characters)** |  |
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At least one box must be checked.

1C-8. Centralized or Coordinated Assessment System. Applicants must:

1. demonstrate the coordinated entry system covers the entire CoC geographic area;

See Vickey’s answer in blue on the next page

1. demonstrate the coordinated entry system reaches people who are least likely to apply homelessness assistance in the absence of special outreach;
2. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner; and
3. attach CoC’s standard assessment tool. (limit 2,000 characters) *NEW SECTION!*

**The Maine Coordinated Entry System (CES) covers the entire state of Maine, is designed to be no-wrong-door, includes statewide access & standardized assessment for all individuals, & a coordinated referral & housing placement process to ensure that people experiencing homelessness receive appropriate assistance w/ housing/service needs. Maine’s entire CES process ensures a thorough, standardized process from initial engagement to housing. The CES reaches people who are least likely to apply homelessness assistance in the absence of special outreach by using the statewide 2-1-1 system for access, which is well advertised, has translation services available, & is comprised of culturally sensitive/competent staff, & targeted outreach efforts for these populations outlined in the CES policies & procedures.**

Lots of good info here – need to break it out into parts 1, 2, 3, & 4. (I think there were just 4 characters left, but adding 1)2)3)4) will take 8 characters – sorry Vickey!)

**The MCOC CES assessment process prioritizes people most in need of assistance & ensures they receive assistance in a timely manner. MCoC’s CES includes a standardized assessment process, ensuring uniform decision-making & care coordination. There are two standardized assessment mechanisms to evaluate need for housing resources: Length of Time Homeless (LOTH) & Vulnerability. These are used to prioritize clients according to the Ending Homelessness Resources Prioritization Chart, which includes LOTH & vulnerability parameters for each population & corresponding resources as a result of the assessment. The VI-SPDAT is the vulnerability assessment tool.**

**Core components: Covers the entire CoC geographic area; operates w/ a person-centered approach/outcomes; accessible by individuals/families seeking assistance; is well-advertised; includes a comprehensive/standardized assessment tool; & includes a specific policy to guide the operation of the CES to address the needs of individuals & families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking, but who are seeking shelter or services from non-victim specific providers.**

# 1D. Continuum of Care (CoC) Discharge Planning

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1D-1. Discharge Planning–State and Local. Applicants must indicate whether the CoC has a discharge policy to ensure persons discharged from the systems of care listed are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

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| **Foster Care:**  We always fall back on the work of the SHC for this – there are policies on paper – though not always put into practice. Have there been any changes, is there any new info on this?  As with the Criminalization questions, these are just check boxes, no documentation appears to be required, but we should be able to back up our answers with something if anyone asks. | X |
| **Health Care:** | X |
| **Mental Health Care:** | X |
| **Correctional Facilities:** | X |
| **None:** |  |

1D-2. Discharge Planning Coordination. Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

|  |  |
| --- | --- |
| **Foster Care:**  Same as above | X |
| **Health Care:** | X |
| **Mental Health Care:** | X |
| **Correctional Facilities:** | X |
| **None:** |  |

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# 1E. Continuum of Care (CoC) Project Review, Ranking, and Selection

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1E-1. Project Ranking and Selection. Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2018 CoC Program Competition:

* 1. objective criteria;
  2. at least one factor related to achieving positive housing outcomes;
  3. a specific method for evaluating projects submitted by victim services providers; and
  4. attach evidence that supports the process selected.

|  |  |
| --- | --- |
| **Used Objective Criteria for Review, Rating, Ranking and Section** | YES |
| **Included at least one factor related to achieving positive housing outcomes** | YES |
| **Included a specific method for evaluating projects submitted by victim service providers** | YES |

Applicant must select Yes or No for all of the responses in 1E-1.

1E-2. Severity of Needs and Vulnerabilities. Applicants must describe:

1. the specific severity of needs and vulnerabilities the CoC considered when reviewing, ranking, and rating projects; and
2. how the CoC takes severity of needs and vulnerabilities into account during the review, rating, and ranking process.

(limit 2,000 characters) *DOUBLED CHARACTER LIMIT VS. LAST YEAR*

MCOC scoring/ranking/selection process & tools prioritize projects that serve homeless individuals & families w/ the most severe needs & vulnerabilities.

Need to break into parts 1) & 2) but this is still pretty good.

MCOC revised its scoring/ranking/selection policies & procedures to prioritize severity of needs & vulnerability of participants by factoring CH, Longest Histories of Homelessness, DV/Abuse/victimization/trafficking, Childhood Abuse, low or no income, criminal history, unaccompanied youth, Veterans, Mental Illness, Substance Abuse, & disabilities. Project scoring (new & renewal) considers, the degree to which projects have implemented a Housing First approach, prioritize CH, & serve high need/vulnerable populations (described above) to provide additional points for projects that reduce barriers to project entry & serve populations w/ severe needs & vulnerabilities. The ranking/selection processes are directly related to these scoring metrics. MCoC has included HUD's notice CPD-14-012 for prioritizing CH in our Written Standards.

All these are or will be posted on MHP, which automatically sends an email to all subscribers – does that count? We don’t currently do any of the other things listed (next page)

1E-3. Public Postings. Applicants must indicate how the CoC made public:

* 1. objective ranking and selection process the CoC used for all projects (new and renewal);

Need to break into parts 1) & 2) but this is still pretty good.

* 1. CoC Consolidated Application–including the CoC Application, Priority Listings, and all projects accepted and ranked or rejected, which HUD required CoCs to post to their websites, or partners websites, at least 2

days before the CoC Program Competition application submission deadline; and

* 1. attach documentation demonstrating the objective ranking, rating, and selections process and the final version of the completed CoC

Consolidated Application, including the CoC Application with attachments,

Priority Listing with reallocation forms and all project applications that were accepted and ranked, or rejected (new and renewal) was made publicly available, that legibly displays the date the CoC publicly posted the documents.

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| --- | --- | --- | --- |
| **Public Posting of Objective Ranking and Selection Process** |  | **Public Posting of CoC Consolidated Application including: CoC Application, Priority Listings, Project Listings** |  |
| **CoC or other Website** |  | **CoC or other Website** |  |
| **Email** |  | **Email** |  |
| **Mail** |  | **Mail** |  |
| **Advertising in Local Newspaper(s)** |  | **Advertising in Local Newspaper(s)** |  |
| **Advertising on Radio or Television** |  | **Advertising on Radio or Television** |  |
| **Social Media (Twitter, Facebook, etc.)** |  | **Social Media (Twitter, Facebook, etc.)** |  |

At least one box must be checked.

20%? Maybe.

1E-4. Reallocation. Applicants must indicate whether the CoC has cumulatively reallocated at least 20 percent of the CoC’s ARD between the FY 2014 and FY 2018 CoC Program Competitions. *Let’s do some math – the FY 14 – FY 18 timeframe, including the former PCOC reallocations … this could be close.*

Reallocation:

1) yes, attach screen shot

2) don’t know yet

3) we will

1E-5. Local CoC Competition. Applicants must indicate whether the CoC:

* + 1. established a deadline for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application

deadline–attachment required;

* + 1. rejected or reduced project application(s)–attachment required; and
    2. notify applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline–attachment required. :

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| --- | --- |
| **(1) Did the CoC establish a deadline for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application deadline? Attachment required.** |  |
| **(2) If the CoC rejected or reduced project application(s), did the CoC notify applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline? Attachment required.** |  |
| **(3) Did the CoC notify applicants that their applications were accepted and ranked on the Priority Listing in writing outside of e- snaps, at least 15 before days of the FY 2018 CoC Program Competition Application deadline?** |  |

Applicant must select Yes or No for all of the questions in 1E-5.

# 2A. Homeless Management Information System (HMIS) Implementation

Intructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2A-1. Roles and Responsibilities of the CoC and HMIS Lead. Does your CoC have in place a Governance Charter or other written documentation (e.g., MOU/MOA) that outlines the roles and responsibilities of the CoC and HMIS Lead? Attachment Required.

Yes

2A-1a. Applicants must:

1) just need to look it up

2) we have both an HMIS Gov and an MOU – the MOU is signed and I believe it is the one we want to reference

1. provide the page number(s) where the roles and responsibilities of the CoC and HMIS Lead can be found in the attached document(s) referenced in 2A-1, and
2. indicate the document type attached for question 2A-1 that includes roles and responsibilities of the CoC and HMIS Lead (e.g., Governance Charter, MOU/MOA).

2A-2. HMIS Policy and Procedures Manual. Does your CoC have a HMIS Policy and Procedures Manual? Attachment Required.

Yes

2A-3. HMIS Vender. What is the name of the

HMIS software vendor?

Mediware

2A-4. HMIS Implementation Coverage Area. Using the drop-down boxes, applicants must select the HMIS implementation Coverage

area.

Single CoC

2A-5. Bed Coverage Rate. Using 2018 HIC and HMIS data, applicants must report by project type:

* 1. total number of beds in 2018 HIC;
  2. total beds dedicated for DV in the 2018 HIC; and

|  |  |  |
| --- | --- | --- |
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* 1. total number of beds in HMIS.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Type** | **Total Beds in 2018 HIC** | **Total Beds in HIC Dedicated for DV** | **Total Beds in HMIS** | **HMIS Bed**  **Coverage Rate** |
| **Emergency Shelter (ESG) beds** | 1,225 | 154 | 924 | 86.27% |
| **Safe Haven (SH) beds** | 15 | 0 | 15 | 100.00% |
| **Transitional Housing (TH) beds** | 1,494 | 152 | 1,304 | 97.17% |
| **Rapid Re-Housing (RRH) beds** | 298 | 0 | 298 | 100.00% |
| **Permanent Supportive Housing (PSH) beds** | 2,360 | 26 | 2,320 | 99.40% |
| **Other Permanent Housing (OPH) beds** | 89 | 50 | 39 | 100.00% |

2A-5a. To receive partial credit, if the bed coverage rate is 84.99 percent or lower for any of the project types in question 2A-5., applicants must provide clear steps on how the CoC intends to increase this percentage for each project type over the next 12 months.

(limit 2,000 characters)

Not Applicable

2A-6. AHAR Shells Submission: How many 12

2017 Annual Housing Assessment Report (AHAR) tables shells did HUD accept?

2A-7. CoC Data Submission in HDX. Applicants must enter the date the CoC submitted the 2018 Housing Inventory Count (HIC) data into the Homelessness Data

Exchange (HDX). (mm/dd/yyyy)

04/30/2018

|  |  |  |
| --- | --- | --- |
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# 2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2B-1. PIT Count Date. Applicants must enter the date the CoC conducted its 2018 PIT

count (mm/dd/yyyy).

01/23/2018

2B-2. HDX Submission Date. Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).

04/30/2018

|  |  |  |
| --- | --- | --- |
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# 2C. Continuum of Care (CoC) Point-in-Time (PIT) Count: Methodologies

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2C-1. Change in Sheltered PIT Count Implementation. Applicants must describe any change in the CoC’s sheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018.

Specifically, how those changes impacted the CoC’s sheltered PIT count results.

(limit 2,000 characters)

Not Applicable.

2C-2. Did your CoC change its provider coverage in the 2018 sheltered count?

Yes

2C-2a. If “Yes” was selected in 2C-2, applicants must enter the number of beds that were added or removed in the 2018 sheltered PIT count.

|  |  |
| --- | --- |
| **Beds Added:** | 279 |
| **Beds Removed:** | 0 |
| **Total:** | 279 |

2C-3. Presidentially Declared Disaster No

Changes to Sheltered PIT Count. Did your CoC add or remove emergency shelter, transitional housing, or Safe Haven inventory because of funding specific to a Presidentially declared disaster, resulting in a change to the CoC’s 2018 sheltered PIT

count?

2C-3a. If “Yes” was selected for question 2C-3, applicants must enter the number of beds that were added or removed in 2018 because of a Presidentially declared disaster.

|  |  |
| --- | --- |
| **Beds Added:** | 0 |
| **Beds Removed:** | 0 |
| **Total:** | 0 |

|  |  |  |
| --- | --- | --- |
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2C-4. Changes in Unsheltered PIT Count No

Implementation. Did your CoC change its unsheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018? If your CoC did not conduct and unsheltered PIT count in

2018, select Not Applicable.

2C-5. Identifying Youth Experiencing Homelessness in 2018 PIT Count. Did your CoC implement specific measures to identify youth experiencing homelessness in its 2018

PIT count?

Yes

2C-5a. If “Yes” was selected for question 2C-5., applicants must describe:

1. how stakeholders serving youth experiencing homelessness were engaged during the planning process;
2. how the CoC worked with stakeholders to select locations where youth experiencing homelessness are most likely to be identified; and
3. how the CoC involved youth experiencing homelessness in counting during the 2018 PIT count.

(limit 2,000 characters) DOUBLED CHARACTED LIMIT VS LAST YEAR

Additional questions specifically for youth were added as an addendum to the standard MCOC PIT Outreach data collection form & distributed to outreach teams throughout the state. MCOC & Maine’s Homeless Youth Provider Group engaged youth & non-youth providers, schools & colleges to recruit volunteers to assist with PIT Outreach efforts. Maine participated in the Chapin Hall Voices of Youth Study & conducted focus groups on engaging youth, identifying where homeless &/or at risk youth might be found & conducted a Youth specific PIT as part of that initiative. Youth participated in the Chapin Hall study & lessons learned from that effort were applied to the CoC level PIT, particularly in regard to the increased emphasis on counting homeless youth.

Need to break into parts 1) 2) & 3)

We can use some, but it needs to be updated in light of our youth count numbers dropping by half

2C-6. 2018 PIT Implementation. Applicants must describe actions the CoC implemented in its 2018 PIT count to better count:

1. individuals and families experiencing chronic homelessness;
2. families with children experiencing homelessness; and

(3) Veterans experiencing homelessness.

(limit 2,000 characters) DOUBLED CHARACTED LIMIT VS LAST YEAR

Other than the changes described above in regard to our Youth outreach efforts MCOC did not make any other changes to our PIT implementation, methodology or data quality specific to individuals & families experiencing Chronic Homelessness, Families w/ children, or Veterans experiencing homelessness. The PIT methodology we have had in place for the last 2 years, which we review annually, already incorporates processes & procedures designed to ensure a thorough & accurate count of these populations including: Data Sharing agreements among Shelters allows for better identification of CH individuals & Families; PATH workers experienced w/ CH individuals & families participate in PIT outreach; work w/ McKinney-Vento School Liaisons helps connect outreach teams w/ homeless families w/ children not at shelters; most of our County level ‘PIT Crew’ leaders are from local veteran service organizations familiar w/ homeless veterans & where they are most likely to be found on the night of the PIT.

Need to break into parts 1) 2) & 3) but this is still pretty good.

# 3A. Continuum of Care (CoC) System Performance

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

3A-1. First Time Homeless as Reported in HDX. In the box below, applicants must report the number of first-time homeless as reported in HDX.

**Number of First Time Homeless as Reported in HDX.**

3A-1a. Applicants must:

1. describe how the CoC determined which risk factors the CoC uses to identify persons becoming homeless for the first time;
2. describe the CoC’s strategy to address individuals and families at risk of becoming homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters) DOUBLED CHARACTED LIMIT VS LAST YEAR

There were 706 fewer people who became homeless for the first time during FY2016 compared to FY2015 (2017 HDX Competition Report, table 5.1). When PH is added to this calculation the number becomes 744 fewer (table 5.2). Our Emergency shelter response system tracks reasons for requests for assistance & monitors the number of individuals who are first-time homeless. Our process to identify risk factors uses these data to plan & direct prevention/diversion resources/services outlined in Maine’s Plan to End & Prevent Homelessness. Strategies to address individuals & families at risk of becoming homeless include: CDBG, ESG, SSVF, PATH Outreach/Prevention/Diversion efforts; Discharge Planning; Local & State Funded Rental Assistance; Community Legal Services; Eviction Prevention efforts. Maine’s Statewide & Regional Homeless Councils, per Maine’s Plan, are responsible for overseeing Maine’s strategy to reduce the number of individuals & families experiencing homelessness for the first time.

3A-2. Length-of-Time Homeless as Reported in HDX. Applicants must:

* 1. provide the average length of time individuals and persons in families remained homeless (i.e., the number);
  2. describe the CoC’s strategy to reduce the length-of-time individuals and persons in families remain homeless;
  3. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
  4. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.

(limit 2,000 characters) *DOUBLED CHARACTER LIMIT VS. LAST YEAR*

Avg. LOT in ES & SH went up by 7 days from FY15 to FY16 & the Mdn. LOT increased by 5 days. W/ TH the avg. is 28 days & the median is still 5 days. Increase due to: big drop in LOT in prior yr; low vacancy; opioid crisis; subsidy freezes; immigration status issues. The primary action implemented by the CoC to reduce the LOT individuals/families remain homeless is Maine’s Long Term Stayer (LTS) Initiative. This prioritizes housing subsidies/services for CH/LTS. Other actions include RRH from shelters. HMIS data is used to identify the longest LOT homeless. LTS By-Name-Lists are used at local/regional levels to further identify/house CH/LTS. More strategies include: landlord outreach

/engagement; Housing Navigator services; coordination of PATH w/ shelters & navigators; VI/SPDAT; Housing First; partner w/ MeDHHS for services/housing; partner w/ PHAs. Maine’s Statewide & Regional Homeless Councils are responsible for overseeing Maine’s strategy to reduce the LOT people remain homeless.

3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX. Applicants must:

* + 1. provide the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing

that exit to permanent housing destinations; and

* + 1. provide the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their

permanent housing or exit to permanent housing destinations.

|  |  |
| --- | --- |
|  | **Percentage** |
| **Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid re-housing that exit to permanent housing destinations as reported in HDX.** |  |

**Report the percentage of individuals and persons in families in permanent housing projects, other than rapid re-housing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.**

3A-3a. Applicants must:

1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations; and
2. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.

(limit 2,000 characters) *DOUBLED CHARACTER LIMIT VS. LAST YEAR*

The % of exits from ES, SH, TH & PH-RRH to PH increased by 5% from FY15 to FY16 (39% to 44%). The % of exit/retention (those who stayed in PH or exited to another form of PH) remained at 93% in both FY15 & FY16. Strategies to increase successful PH placement & retention include: ESHAP program offers Incentive funding for this performance measure; all ESG funded shelters must have Housing Navigators on staff who focus on engaging clients from crisis to stabilization in & retention of the most appropriate housing resource.

Navigators work w/ clients to develop Housing Stability Plans that emphasize client choice. Navigators connect clients w/ Community Agencies/ACT/PATH for ongoing supports for stability in housing. Maine’s Plan to End & Prevent Homelessness includes the goal of PH appropriate to individual or family needs w/ an adequate support network. Maine’s Statewide & Regional Homeless Councils are responsible for overseeing Maine’s strategy for retention of, or placement in PH.

3A-4. Returns to Homelessness as Reported in HDX. Applicants must report the percentage of individuals and persons in families returning to homelessness over a 6- and 12-month period as reported in HDX.

|  |  |
| --- | --- |
|  | **Percentage** |
| **Report the percentage of individuals and persons in families returning to homelessness over a 6- and 12-month period as reported in HDX** |  |

3A-4a. Applicants must:

* 1. describe how the CoC identifies common factors of individuals and persons in families who return to homelessness;
  2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and
  3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families returns to homelessness. (limit 2,000 characters) *DOUBLED CHARACTER LIMIT VS. LAST YEAR*

Numerical change is 24% over 2 years. Most returns are in the first six months. MCOC serves the most long term/vulnerable using Housing First approach which may impact returns as people work on vulnerability (mental health, substance use, financial instability). Other returns due to unrenewed leases when landlords decide to redevelop & increase to rents subsidies can’t afford; staying w/housed people engaging in activities that break leases. Data sharing improved tracking returns across multiple shelters, increasing documented returns & reducing duplication. Before, shelters would only identify returns in their own system. Strategies to identify returns: providers review HMIS data & identify returns. Strategies CoC will use to reduce returns: diversion; housing navigators; developing supportive landlord relationships; use private/local/state funds to assist w/back rent/utilities; ESG/CDBG/SSVF funded prevention; Coordinated Entry. Statewide Homeless Council oversees MCoC’s efforts.

3A-5. Job and Income Growth. Applicants must:

* + 1. describe the CoC’s strategy to increase access to employment and non-employment cash sources;
    2. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
    3. provide the organization name or position title that is responsible for overseeing the CoC’s strategy to increase job and income growth from employment.

(limit 2,000 characters)

Strategies implemented to increase access to employment & benefits: MCoC works w/ employment orgs to help individuals & families increase their cash income; works w/ CareerCenters & Voc Rehab (VR) that provide access to job listings, trainings & fairs; MCOC Resource Committee alerts providers to employment resources; Referrals to VR, DOL for work readiness/job training by employment specialists; Vocational Clubhouses statewide help w/ training, job retention, transportation; navigators help people w/ employment/income goals; work w/ Adult Ed, Goodwill Industries, & community colleges’ job training programs; work w/ hospitals’ Employment Specialists; PATH & navigators help consumers access/retain mainstream benefits: GA, Medicaid, TANF, SNAP, SSI/SSDI. PATH/SSVF providers are SOAR trained. CoC program-funded projects are assisted to implement the strategies via frequent trainings & annual monitoring/TA. The Statewide Homeless Council is responsible for overseeing these strategies.

3A-6. System Performance Measures Data Submission in HDX. Applicants must enter the date the CoC submitted the System Performance Measures data in HDX, which included the data quality section for FY 2017

(mm/dd/yyyy)

# 3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

3B-1. DedicatedPLUS and Chronically Homeless Beds. In the boxes below, applicants must enter:

* + - 1. total number of beds in the Project Application(s) that are designated as DedicatedPLUS beds; and
      2. total number of beds in the Project Application(s) that are designated for the chronically homeless, which does not include those that were

identified in (1) above as DedicatedPLUS Beds.

|  |  |
| --- | --- |
| **Total number of beds dedicated as DedicatedPLUS** |  |
| **Total number of beds dedicated to individuals and families experiencing chronic homelessness** |  |
| **Total** | 0 |

3B-2. Orders of Priority. Did the CoC adopt the Orders of Priority into their written standards for all CoC Program-funded PSH projects as described in Notice CPD-16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing? Attachment Required.

3B-2.1. Prioritizing Households with Children. Using the following chart, applicants must check all that apply to indicate the factor(s) the CoC currently uses to prioritize households with children during FY 2018.

|  |  |
| --- | --- |
| **History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)** |  |
| **Number of previous homeless episodes** |  |
| **Unsheltered homelessness** |  |
| **Criminal History** |  |
| **Bad credit or rental history** |  |
| **Head of Household with Mental/Physical Disability** |  |

3B-2.2. Applicants must:

1. describe the CoC’s current strategy to rapidly rehouse every household of families with children within 30 days of becoming homeless;
2. describe how the CoC addresses both housing and service needs to ensure families successfully maintain their housing once assistance ends; and
3. provide the organization name or position title responsible for overseeing the CoCs strategy to rapidly rehouse families with children within 30 days of becoming homeless.

(limit 2,000 characters) *DOUBLED CHARACTER LIMIT VS LAST YEAR – AREA IN WHICH WE LOST POINTS*

MCOC has developed CoC/ESG written standards that include strategies & benchmarks for rapidly rehousing every family w/ children w/in a timeframe of 30 days of becoming homeless. All MCOC Shelters assess families upon entry

& develop housing plans for rapid exits to PH; provide streamlined referrals to appropriate resource; work w/ community legal services to eliminate barriers to housing, & use a housing 1st approach including SSVF for veteran families.

MCOC reviews HMIS data to ensure implementation of the strategies; CoC/ESG monitoring evaluates measures for the strategies & successful implementation at the project level. Coordinated Entry will ensure streamlined access to services & housing to help w/ the strategies & benchmarks for rapidly rehousing families w/ children w/in 30 days of becoming homeless. Maine’s Statewide & Regional Homeless Councils are responsible for overseeing Main’s strategy to rapidly rehouse every family w/children w/in 30 days of becoming homeless.

3B-2.3. Antidiscrimination Policies. Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent supportive housing (PSH and RRH) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on age, sex, gender, LGBT status, marital status, or disability when entering a shelter or housing.

|  |  |
| --- | --- |
| **CoC conducts mandatory training for all CoC and ESG funded service providers on these topics.** |  |
| **CoC conducts optional training for all CoC and ESG funded service providers on these topics.** |  |
| **CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.** |  |
| **CoC has worked with ESG recipient(s) to identify both CoC and ESG funded facilities within the CoC geographic area that may be out of compliance, and taken steps to work directly with those facilities to come into compliance.** |  |
| **CoC has sought assistance from HUD through submitting AAQs or requesting TA to resolve non-compliance of service providers.** |  |

3B-2.4. Strategy for Addressing Needs of Unaccompanied Youth Experiencing Homelessness. Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied homeless youth includes the following:

|  |  |
| --- | --- |
| **Human trafficking and other forms of exploitation** |  |
| **LGBT youth homelessness** |  |
| **Exits from foster care into homelessness** |  |
| **Family reunification and community engagement** |  |
| **Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs** |  |

3B-2.5. Prioritizing Unaccompanied Youth Experiencing Homelessness Based on Needs. Applicants must check all that apply from the list below that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

|  |  |
| --- | --- |
| **History or Vulnerability to Victimization (e.g., domestic violence, sexual assault, childhood abuse)** |  |
| **Number of Previous Homeless Episodes** |  |
| **Unsheltered Homelessness** |  |
| **Criminal History** |  |
| **Bad Credit or Rental History** |  |

3B-2.6. Applicants must describe the CoC's strategy to increase:

* 1. housing and services for all youth experiencing homelessness by providing new resources or more effectively using existing resources, including securing additional funding; and
  2. availability of housing and services for youth experiencing unsheltered homelessness by providing new resources or more effectively using existing resources.

(limit 3,000 characters) DOUBLED CHARACTER LIMIT VS LAST YEAR

MCoC uses strategies to increase housing/services for homeless youth, specifically applying for new funding. Successful apps for homeless youth grants including: LGBTQ Homeless Youth Transition Services Demonstration Project - RRH & transition-in-place (TIP) housing; new CoC-funded RRH targeting youth. Other strategies used: navigator/PATH services for youth housing & retention, including outreach to unsheltered youth. Strategies are effective b/c more youth engaged in services/housing, improved youth shelter capacity, better youth outreach/engagement. Measures for effectiveness: Successful Transitions to Adulthood Research study evaluates strategies w/ success measures; PIT & specialized youth counts - tracks # of youth homeless & progress vs. prev. yr; HIC - increase in housing/services for homeless youth vs. prev. yr; System performance measures - Analyze youth data to gauge progress in ending youth homelessness. Measures are appropriate b/c they are data-driven, youth-specific.

3B-2.6a. Applicants must:

1. provide evidence the CoC uses to measure both strategies in question 3B-2.6. to increase the availability of housing and services for youth experiencing homelessness;
2. describe the measure(s) the CoC uses to calculate the effectiveness of the strategies; and
3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of the CoC’s strategies.

(limit 3,000 characters) LAST YEAR THIS WAS INCLUDED WITH THE QUESTION ABOVE. PART OF THE RESPONSE ABOVE WILL LIKELY GO HERE, ALONG WITH MORE INFO.

3B-2.7. Collaboration–Education Services. Applicants must describe how the CoC collaborates with:

* 1. youth education providers;
  2. McKinney-Vento State Education Agency (SEA) and Local Education Agency (LEA);
  3. school districts; and

the formal partnerships with (1) through (3) above. (limit 2,000 characters) DOUBLED CHARACTER LIMIT VS LAST YEAR

MCOC requires CoC/ESG providers inform families w/children & unaccompanied youth of their McKinney-Vento Educational Assurances Act rights w/forms/flyers. MH requires ESG programs have staff to work w/LEA liaisons. Providers working w/homeless youth meet about practices & policy, sharing info w/McKinney-Vento liaisons. MCOC/ESG sub-recipients work w/ LEAs on enrollment, transportation, ESL, support plans, immunizations, records, testing, etc. HMIS asks if kids are connected to LEAs. Local DOEs work closely w/family/youth programs. Shelters consult w/school district liaisons to ensure kids in shelter stay enrolled locally & to arrange any testing/educational/homeless/on-site services needed to stay in school. School liaisons/social workers refer to CoC providers/partners if students appear homeless/at risk. All DV shelters have policies on youth/child educational needs. Maine DOE Truancy, Dropouts, Homeless, & Alternative Education Coordinator attends Statewide Homeless Council & MCOC.

3B-2.7a. Applicants must describe the policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.

(limit 2,000 characters) LAST YEAR THIS WAS INCLUDED WITH THE QUESTION ABOVE. PART OF THE RESPONSE ABOVE WILL LIKELY GO HERE, ALONG WITH MORE INFO.

3B-2.8. Does the CoC have written formal agreements, MOU/MOAs or partnerships with one or more providers of early childhood services and supports? Select “Yes” or “No”. Applicants must select “Yes” or “No”, from the list below, if the CoC has written formal agreements, MOU/MOA’s or partnerships with providers of early childhood services and support.

|  |  |  |
| --- | --- | --- |
|  | **MOU/MOA** | **Other Formal Agreement** |
| **Early Childhood Providers** |  |  |
| **Head Start** |  |  |
| **Early Head Start** |  |  |
| **Child Care and Development Fund** |  |  |
| **Federal Home Visiting Program** |  |  |
| **Healthy Start** |  |  |
| **Public Pre-K** |  |  |
| **Birth to 3 years** |  |  |
| **Tribal Home Visting Program** |  |  |
| **Other: (limit 50 characters)** |  | |
|  |  |  |
|  |  |  |

Applicant must select Yes or No for all of the agreements listed in 3B-2.8.

3B-3.1. Veterans Experiencing Homelessness. Applicants must describe the actions the CoC has taken to identify, assess, and refer Veterans experiencing homelessness, who are eligible for U.S. Department of Veterans Affairs (VA) housing and services, to appropriate resources such as HUD-VASH, Supportive Services for Veterans Families (SSVF) program and Grant and Per Diem (GPD).

(limit 2,000 characters) DOUBLED CHARACTER LIMIT VS LAST YEAR

MCoC Veteran Committee includes SSVF, VA & PATH workers who conduct regular outreach to identify sheltered & unsheltered homeless veterans. HMIS entry forms ask about veteran status; SSVF & VA regularly access HMIS data to identify veterans through CoC data sharing agreements. MCoC Veteran Committee utilizes a Veteran specific Coordinated Entry & Assessment process in conjunction w/ the MCoC CE system. Via CE Veterans are referred to SSVF, GPD or VA for assessment & VI-SPDAT is used to target resources to veterans w/ highest vulnerability. All veterans are assessed for eligibility for VA & Non-VA funded benefits & services including SSVF, HUD-VASH, HVRP, GPD, VA Health, VBA & SSI/SSDI (SSVF funded SOAR). MCOC Veteran Committee manages a by-name list of veterans & meets weekly to plan & coordinate services. CH Veterans are targeted & prioritized for assistance through HMIS CH/LTS Stayer Reports. SSVF, GPD & VA participate in MCOC meetings & the community planning process.

3B-3.2. Does the CoC use an active list or by name list to identify all Veterans experiencing

homelessness in the CoC?

3B-3.3. Is the CoC actively working with the VA and VA-funded programs to achieve the benchmarks and criteria for ending Veteran

homelessness?

3B-3.4. Does the CoC have sufficient resources to ensure each Veteran experiencing homelessness is assisted to quickly move into permanent housing using a

Housing First approach?

3B-5. Racial Disparity. Applicants must:

1. indicate whether the CoC assessed whether there are racial disparities in the provision or outcome of homeless

assistance;

1. if the CoC conducted an assessment, attach a copy of the summary.

**↑Yes to the first three questions (per last year’s application) – The last question is new.**

# 4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

4A-1. Healthcare. Applicants must indicate, for each type of healthcare listed below, whether the CoC:

* 1. assists persons experiencing homelessness with enrolling in health insurance; and
  2. assists persons experiencing homelessness with effectively utilizing Medicaid and other benefits.

|  |  |  |
| --- | --- | --- |
| **Type of Health Care** | **Assist with Enrollment** | **Assist with Utilization of Benefits?** |
| **Public Health Care Benefits**  **(State or Federal benefits, Medicaid, Indian Health Services)** | YES | YES |
| **Private Insurers:** | YES | YES |
| **Non-Profit, Philanthropic:** | YES | YES |
| **Other: (limit 50 characters)** |  | |
| Veteran’s Health Administration | YES | YES |

4A-1a. Mainstream Benefits. Applicants must:

1. describe how the CoC works with mainstream programs that assist persons experiencing homelessness to apply for and receive mainstream benefits;
2. describe how the CoC systematically keeps program staff up-to-date regarding mainstream resources available for persons experiencing homelessness (e.g., Food Stamps, SSI, TANF, substance abuse programs); and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits. (limit 2,000 characters) DOUBLE CHRACTED LIMIT VS LAST YEAR

CoC program-funded projects supplement CoC funds w/ other resources. MCoC works w/ mainstream programs (PATH/navigators) that assist homeless program participants to apply for/receive mainstream benefits such as: GA, Medicaid, TANF, SNAP, SSI/SSDI. Staff are SOAR trained. MCoC works w/ programs directly to ensure collaboration & consumer access to programs/benefits. Resource Committee outreaches mainstream programs to enhance partnerships. State/local mainstream programs are MCoC voting members & part of Coordinated Entry. Info is regularly disseminated b/w MCoC & mainstream providers. MCoC monitors & scores projects based on their ability to connect participants to mainstream resources, specifically non CoC- funded benefits. MCoC systematically informs programs/staff regarding mainstream resources available through frequent trainings & TA which are publicly posted & disseminated. The Statewide Homeless Council is responsible for overseeing these strategies for mainstream benefits.

4A-2.Housing First: Applicants must report:

* 1. total number of new and renewal CoC Program Funded PSH, RRH,

SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition; and

* 1. total number of new and renewal CoC Program Funded PSH, RRH,

SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach–meaning that the project quickly houses clients without preconditions or service participation requirements.

|  |  |
| --- | --- |
| **Total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition.** |  |
| **Total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach–meaning that the project quickly houses clients without preconditions or service participation requirements.** |  |
| **Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects in the FY 2018 CoC Program Competition that will be designated as Housing First.** | 0% |

4A-3. Street Outreach. Applicants must:

1. describe the CoC’s outreach;
2. state whether the CoC's Street Outreach covers 100 percent of the CoC’s geographic area;
3. describe how often the CoC conducts street outreach; and
4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters) DOUBLE CHRACTED LIMIT VS LAST YEAR

MCoC outreaches to the unsheltered using a network of programs/providers covering all of Maine that is available 24/7/365. Shelters conduct outreach in their catchment areas. PATH outreaches to those living w/ serious MI who are homeless. PATH workers engage eligible persons & establish trust to assist w/: links to housing/vouchers; Mainstream Resources/benefits; case management

& services. ESHAP Navigators work w/ those not staying at shelters. Youth shelters/providers are contracted by ME DHHS to conduct outreach. MCoC coordinated development of Regional outreach & by-name lists to meet the needs of those who are unsheltered statewide. These efforts identify those least likely to engage/request assistance, are targeted to meet the needs of each individual & address service gaps, including for specific subpopulations that have historically been reluctant to seek assistance such as LGBTQ, persons fleeing DV, unsheltered youth & those suffering w/ a severe & persistent MI, SUD, or both.

4A-4. Affirmative Outreach. Applicants must describe:

* 1. the specific strategy the CoC implemented that furthers fair housing as detailed in 24 CFR 578.93(c) used to market housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, gender identify, sexual orientation, age, familial status or disability; and
  2. how the CoC communicated effectively with persons with disabilities and limited English proficiency fair housing strategy in (1) above.

(limit 2,000 characters) DOUBLE CHRACTED LIMIT VS LAST YEAR

MCoC adopted an Affirmatively Furthering Fair Housing & Access to Supportive Services Policy. MCoC projects must: comply w/ all local/state/federal fair housing, accessibility, occupancy & selection procedures laws/regs; not discriminate based on age, race, color, sex, religion, national origin, handicap, disability, LGBTQ or familial status; practice affirmative marketing=positive efforts to ensure persons of various races, religions, familial status, color, sex, disability, LGBTQ & national origins, whom are least likely to apply for housing/services w/out special outreach, are made aware of projects & their benefits. MCoC projects contact local shelters/providers alerting them to programs. Project ads/signs must include Equal Housing Opportunity statement/logo & HUD’s Fair Housing Poster. Materials are in diff languages & interpreters are available for effective communication to people w/ limited English. Policies are communicated to people w/ disabilities to ensure comprehension.

4A-5. RRH Beds as Reported in the HIC. Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2017 and 2018.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **2017** | **2018** | **Difference** |
| **RRH units available to serve all populations in the HIC** |  |  | 0 |

4A-6. Rehabilitation or New Construction Costs. Are new proposed project applications requesting $200,000 or more in funding for housing rehabilitation or new

construction?

4A-7. Homeless under Other Federal Statutes. Is the CoC requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other Federal statutes?

# 4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site: [https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-](http://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-) resource

|  |  |  |  |
| --- | --- | --- | --- |
| **Document Type** | **Required?** | **Document Description** | **Date Attached** |
| 1C-5. PHA Administration Plan–Homeless Preference | No |  |  |
| 1C-5. PHA Administration Plan–Move-on Multifamily Assisted Housing Owners' Preference | No |  |  |
| 1C-8. Centralized or Coordinated Assessment Tool | Yes |  |  |
| 1E-1. Objective Critiera–Rate, Rank, Review, and Selection Criteria (e.g., scoring tool, matrix) | Yes |  |  |
| 1E-3. Public Posting CoC- Approved Consolidated Application | Yes |  |  |
| 1E-3. Public Posting–Local Competition Rate, Rank, Review, and Selection Criteria (e.g., RFP) | Yes |  |  |
| 1E-4. CoC’s Reallocation Process | Yes |  |  |
| 1E-5. Notifications Outside e- snaps–Projects Accepted | Yes |  |  |
| 1E-5. Notifications Outside e- snaps–Projects Rejected or Reduced | Yes |  |  |
| 1E-5. Public Posting–Local Competition Deadline | Yes |  |  |
| 2A-1. CoC and HMIS Lead Governance (e.g., section of Governance Charter, MOU, MOA) | Yes |  |  |
| 2A-2. HMIS–Policies and Procedures Manual | Yes |  |  |
| 3A-6. HDX–2018 Competition Report | Yes |  |  |
| 3B-2. Order of Priority–Written Standards | No |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 3B-5. Racial Disparities Summary | No |  |  |
| 4A-7.a. Project List–Persons Defined as Homeless under Other Federal Statutes (if applicable) | No |  |  |
| Other | No |  |  |
| Other | No |  |  |
| Other | No |  |  |

# Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

**Page**

**Last Updated**

**1A. Identification**

**1B. Engagement 1C. Coordination**

**1D. Discharge Planning 1E. Project Review**

**2A. HMIS Implementation 2B. PIT Count**

**2C. Sheltered Data - Methods 3A. System Performance**

**3B. Performance and Strategic Planning**

**4A. Mainstream Benefits and Additional Policies**

**4B. Attachments**

07/09/2018

Please Complete Please Complete 07/09/2018

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Please Complete Please Complete Please Complete

Please Complete

Please Complete

**Submission Summary** No Input Required