**On-Line:** Vickey Rand (Community Housing of Maine), Ginny Dill (Shalom House), Paula Paladino (Maine Housing), Melody Fitch (Family Violence Project), Mike Mooney (New Beginnings), Awa Conteh (City of Bangor ), Chet Barnes (DHHS), Donna Kelley (Kennebec Behavioral Health),

**Meeting: MCOC Steering**

**Date/Time: 10/3/16 10:00 am – 11:45 pm**

**Location: Online**

**Maine**

**Continuum of Care**

**Welcome/Introductions/Attendance:**

Meeting convened and introductions were conducted. Group welcomed back Paula.

**HUD Youth Demonstration Grant:**

The group involved in planning and organization of the demonstration project were scheduled to attend the Steering call, but a meeting was arranged with Maine Housing and the Office of Children and Family Services at the same time. Maine Housing as the Collaborative Applicant would need to be involved in this plan as well as the MCOC as the grant is for rural areas of the state. Ideally, the committee would be informed before this topic is presented at the full CoC meeting this month if a decision to apply for the grant is made. The goal would be to discuss this with the group doing the work and decide how best to handle it at the full CoC meeting. A few steering members may be available to have a pre-planning meeting.

**PIT Methodology:**

The Resource Committee requested to discuss PIT methodology at the next CoC meeting. Phil and Janice would like to present ideas about the unsheltered count. Ideally, they would like to get a head start and plan for training in different communities. Last year the PIT methodology was changed to allow for a service-based count that extends two days after the PIT. Steering questioned if planning work has been done with the PCOC. It was identified that it is significantly easier for MH as the HMIS lead if CoC reporting has the same methodology. Vickey will reach out to Phil and Mike will bring this up at the Resource meeting this Friday and possibly bring it to the CoC Board. Washington County would like to be included in the PIT this year.

**HMIS Data Quality Plan:**

The Steering Committee identified some concerns regarding the proposed HMIS Data Quality Maintenance Plan. It was recommended that the plan be circulated to Steering members and a decision should not be rushed into. Steering Committee requested a presentation from HMIS at the next scheduled meeting.

**Selection Committee Big Thinking Topic:**

* Discussion regarding the Selection Committee’s tasks between NOFAs;
* Monitoring & Scoring different project types (i.e. HMIS)

**Committee Updates:**

**Policy:** The Policy Committee is meeting this Friday October 7th at 3:00 and information will go out following.

**Project:** Donna reports the Project Committee hasn’t met since submission of NOFA. A reminder is going to be sent out to schedule a meeting. The committee is nearly done developing the 2016 monitoring threshold form.

**Scoring template:** The Scoring Committee has not met.

**Selection committee:** Has not met. On the MCOC agenda for Committee roles/next steps, etc.

**Veteran committee**: Phil was not present on the call. Expect that there will be a larger discussing at full CoC meeting.

**Resource:** The committee is meeting Friday October 7th at Family Violence Project in Augusta.

**Data:** See Maine HMIS Data Quality Maintenance Plan above.

**CoC Agenda:**

Big Thinking Topic - CoC NOFA Debrief including the Selection Committee tasks

Regular standing updates

Statewide Homeless Council

HUD Youth Demonstration update

HMIS Data Quality Plan

PIT Methodology and Planning

Upcoming discussions regarding CoC merger

**Other Business:**

CoC merger discussion – This was suggested as the Big Thinking Topic at the November meeting.

**Next Meeting:**

**Monday November 7th at 10:00 am.**