**On-Line:** Vickey Rand (Community Housing of Maine), Ginny Dill (Shalom House), Scott Tibbitts (Maine Housing), Cindy Namer (Maine Housing), Mike Mooney (New Beginnings), Gail Garrow (OHI ), Donna Kelley (KBH), Chet Barnes (DHHS) Melody Fitch (Family Violence Project), Wes Phinney

(Statewide Homeless Council)

**Meeting: MCOC Steering**

**Date/Time:6/6/16 10:00 am – 11:35 pm**

**Location: Online - number**

**Maine**

**Continuum of Care**

**Review of minutes:**

Upon motion made and seconded, the minutes of the meeting of May 2, 2016 were approved.

**MCOC Governance:**

Committee had a discussion regarding revision of draft governance. Project committee changes were incorporated into document previously. Discussing regarding (Article 8. MCOC Committees C.): A suggestion was made by the Resource Committee that having both committee co-chairs be available for all steering meetings was not necessary-only during NOFA. Resource Committee identified more help is needed at the time of NOFA. It was suggested it might be helpful to have a discussion regarding participation in committees and roles and responsibilities as a big thinking topic at a future COC meeting. Motion made and seconded to accept governance as written with incorporation of the Homeless Veteran Action Committees governance document as was voted in at the last MCOC meeting. Motion made and seconded to send revised governance to the full MCOC for review.

**MCOC Subcommittee list:**

Steering committee updated COC committee membership list to include current members and chairs. Mike Mooney will finalized document and send to Steering for one last review before it is posted to the Maine Homeless Planning site.

**PIT methodology:**

Janice and Phil requested to have a discussion about PIT methodology for unsheltered people before NOFA is out. Motion made and seconded to wait until after current PIT data results are reviewed and discuss at full July COC meeting. Committee will request that Phil and Janice provide an overview at next steering meeting and act as facilitators at the full COC meeting.

**Committee Updates**:

Policy:Vickey reported that the next meeting is this Friday June 10th, at 3:00.

Project: Donna reported the committee is trying to finalize monitoring reports. Renewal projects have been sending in APR’s. The committee doesn’t have finalization of HMIS report. Draft developed for HMIS and planning grants. Discussed ESG options but haven’t finalized those based on monitoring form being finalized. Nofa COC debriefing information will be on the agenda for next week.

Resource: Mike stated the committee has a Region 2 training on general assistance planned for Friday June 10th. Committee has drafted a MCOC power point/webinar/101 for Shelters. The resource and project committee continue to work together regarding plans to have leverage and match discussion at a future CoC meeting.

Data:Awa reported committee is meeting next to discuss PIT. Next meeting is Tuesday June 21st.

Governance Ad Hoc: The Governance Ad Hoc Committee has not met.

Scoring: The Scoring Committee has not met.

Scoring template committee: The Scoring Template Committee not met.

Selection and Ranking: The Selection and Ranking Committee will become a standing committee should the governance get voted in at the May CoC meeting.

**Setting MCoC Agenda:**

Big Thinking Topic –Identifying different areas of discussion regarding potential future COC merger

Steering Committee Update

State and Federal Legislation

Statewide Homeless Council

Regional Homeless Council Updates

Long Term Stayers Update

Vets@Home TA Update

CoC Board Update

Governance

Project and Monitoring – tools/review changes

PIT/HIC Update

Upcoming Match & Leveraging training planning

CoC Nofa Update

Any Other Business

Reminder that committee minutes need to be sent /posted to Maine Homeless planning site

Full MCOC Meeting: Thursday June 16, 2016 at 1:00 pm– Tandberg sites (check agenda for locations)

Next Steering Meeting: Monday, July 18th, 10:00 am – noon – call-in information to be sent via email.