**On-Line:** Vickey Rand (Community Housing of Maine), Ginny Dill (Shalom House), Paula Paladino (Maine Housing), Mike Mooney (New Beginnings), Awa Conteh (City of Bangor ), Donna Kelley (KBH), John Richardson (Bread of Life Ministries)

**Meeting: MCOC Steering**

**Date/Time: 5/2/16 10:00 am – 11:45 pm**

**Location: Online - number 866-316-1519**

**passcode is 9284 295#.**

**Maine**

**Continuum of Care**

**CoC Tier 2 Release:**

HUD’s FY 2015 Continuum of Care Competition Homeless Assistance Award Report has just been released to include Tier 2 awards. At first glance it appears that 4 TH MCOC projects and 1 new PCOC project were not funded in Tier 2. TH projects were funded for projects that target HUD’s priorities. Also, it is important to note that Maine received bonus money; however, any money lost is unfortunate. HUD’s debrief may shed more light on these determinations. It appears that in order to remain competitive with this funding stream CoC’s need to keep in mind HUD’s current funding priorities.

**Request for Change of Use:**

John Richardson from Bread of Life Ministries requested a change of use for Crosby St. TH project. Project received HUD CoC funds in the past. The 4 two bedroom units for homeless families have been transitional since accusation. To align with HUD’s PH priorities and for client stability, Bread of Life is requesting to transition to PH designation. Approval from the CoC and Maine Housing is necessary before sending change of use letter to HUD. Motion was made to support change of use from transitional to permanent housing and send to full CoC meeting in May. Motion was seconded to bring to full CoC to consider this request and agree to draft a letter for HUD.

**Committee Updates**:

Policy:Vickey reported that the next meeting is Friday May 6, at 3:00. Cullen may not be present at this meeting and it is likely to be a brief meeting.

Project: Donna reported the committee met, reviewed, and submitted draft language for the final governance document. Committee updated and approved the performance measures for monitoring to include Maine Housing ESG targets. All other performance measures remain the same and are submitted to Steering to decide if it should move to full CoC for approval. Lastly, the committee provided an outline of what is expected for projects regarding when and what to submit to project committee. 2016 ESG information will be sent to the project committee soon. HUD TA has been requested for ESG. Maine Housing has been working with Cloudburst to review monitoring and alignment with best practices. Motion made and seconded to accept the changes to the governance document. Motion to approve and present performance measures to the full CoC in May. Motion seconded and added to agenda.

Resource: Mike stated the committee is planning a training on general assistance for Region 2. The resource and project committee continue to work together regarding plans to have leverage and match discussion at a future CoC meeting. Committee is putting together a MCOC power point/webinar/101 for Shelters. Mike asked for clarification on subcommittee lists and it was suggested that keeping track of Ad Hoc participating members is good practice. A few committees may need to be added to the resource committee list and it was recommended that the current chairs of MCOC help out with updating list.

Data:Awa reported committee met and approved the PIT data. Next meeting is Tuesday April 12th.

Governance Ad Hoc: Committee worked through the governance in its entirety. Committee made some grammatical changes, incorporated HUD terminology and drafted consistent language. A few substantive changes were made. Steering committee should review the governance for the next meeting with a plan to share with full CoC at the June meeting. Vickey has agreed to be the keeper of the document and incorporate changes sent via “reply all” recommendation method. Vickey will make small formatting changes and have the document available for review at the next meeting.

Scoring: The Scoring Committee has not met.

Scoring template committee: The Scoring Template Committee not met.

Selection and Ranking: The Selection and Ranking Committee will become a standing committee should the governance get voted in at the May CoC meeting.

**Homeless Veteran Action Committee:**

They’ve fully developed their governance and they have drafted their roles and responsibilities as a joint standing committee. This will be voted upon at the next MCoC meeting in May and will be incorporated into the full governance document currently being revised for the June Steering and full MCOC meeting. They have a list of homeless veterans which is approximately 130 veterans now that are homeless. The MVHAC is meeting weekly and they are going to have a guest speaker from CT who has been involved in helping to end veteran homelessness in that state. Phil noted that the 130 people on the list, all have some sort of connection to a program whether HUD VASH, GPD, SSVF, etc, but it may not be the most ideal plan in place. For example, some may be on the list for SPC when it should be a HUD VASH voucher. They are trying to keep pace with what the COC is doing and they will be using the VI-SPDAT to conduct assessments on everyone on the list so that they can better prioritize according to their vulnerability.

**HUD CoC/PHA Forum:**

There will be a HUD Forum on May 4th. PHA’s attendance is encouraged. The Portland CoC is on the agenda for the morning discussion regarding the plan for the City of Portland and collaborative applicant. Afternoon forum is from 1-3.

**PIT/HIC HUD Submission:**

PIT/HIC submission was sent as an emergency Steering vote. Paula’s hard work enabled the MCOC to submit a week early. The CoC will need to be notified of the emergency vote on the PIT/HIC submission at the next meeting. Portland submitted on Thursday and a finalized report is being worked on regarding what the data is showing us. A needs and gap analysis is no longer reported, however the CoC may still need to do a needs and gaps analysis.

**CoC registration:**

Steering voted to have Maine Housing submit the CoC registration as the Collaborative Applicant. CoC registration is due on May 11, 2016. Paula briefly reported on updated changes from HUD which include: CoC’s can’t receive grants for new projects other than through reallocation unless CoC competitively rank and prioritize CoC funds to higher performing projects, HUD will continue reallocation processes, PH bonus will continue, CoC’s can create new housing, bonus is going to be up to 15 % of final prorata need and new projects are going to be the same as in terms of new PH bonuses last year projects. Tier 1 and 2 funding will continue to foster a competitive process.

**Setting MCoC Agenda:**

Big Thinking Topic – CoC Systems Priorities

Steering Committee Update

State and Federal Legislation

Statewide Homeless Council

Regional Homeless Council Updates

Long Term Stayers Update

Vets@Home TA Update

CoC Board Update

HUD CoC/PHA Forum on May 4

CoC NOFA Update

Bread of Life Ministries – Crosby St. Change of Use Request

Project & Monitoring Tools and Processes – Review Changes

PIT/HIC Submission Update

Any Other Business

Registration is open for NAEH National Alliance on Ending Homelessness

Reminder that committee minutes need to be sent /posted to Maine Homeless planning site

**Full MCOC Meeting: Thursday May 19, 2016 at 1:00 pm– Tandberg sites (check agenda for locations)**

**Next Steering Meeting: Monday, June 6, 10:00 am – noon – call-in information to be sent via email.**