Disclaimer: These notes are not intended to represent direct quotes, things may not be in chronological order, and ideas may not always be accurately attributed. If you have corrections or comments, please let Scott know and he will edit accordingly.

**Augusta:** Scott Tibbitts (MaineHousing), Paula Paladino (MaineHousing), Donna Kelley (KBH), Chet Barnes (DHHS)

**Portland:** Vickey Rand (CHOM), Ginny Dill (Shalom House)

**On the Phone:** Mike Mooney (New Beginnings), Melody Fitch (Family Violence Project), Betty Palmer (Mid Maine Homeless Shelter), Craig Phillips (Tedford Housing), Beth Meneses (CHCS), Shanna Curry (Shaw House Waterworks ), Rita Defio (Sweetser), Gail Gerow (OHI), Kristen Jiorle (Bread of Life), Carol Kulesza (VA), Megan Burgess (WHCA).

**Maine**

**Continuum of Care**

**Meeting: Maine CoC**

**Date: November 12, 2015**

**Time: 1pm to 3pm**

**Location: Tandberg Teleconferencing Sites**

**Review of Minutes** from Nov 5, 2015 - **Approved as submitted**.

**Review of FINAL Scoring and Ranking Results and discussion:**

* The listing posted prior to the meeting contained an error. Shelter + Care ME should have had a score of 116, not 106. S+C ME3 was the only one to score at 106.
* There are a number of “tie” scores. In fact, there are now 12 projects that scored 116. The current rank order for ties is more or less alphabetical/numerical and it was asked if these could be moved up or down. They can.
* Next year we should also consider the type of project, population served, and geographic locations in cases of ties, and apply our own prioritization. This used to be part of the “Ranking” process, separate form “Scoring” but this year’s process was supposed to accomplish both scoring and ranking in one process but the number of tie scores complicates this.
* In past years, the Scoring Guidelines did not allow for tie scores. If there were a tie after the initial scoring, the Scoring Com would need to review them and decide to award or subtract a point in order to eliminate the tie so as to avoid two or more projects with the same rank.
* DHHS requested that S+C Penobscot 1 be moved to straddle the T1/T2 line – rather than potentially have to split up the much larger S+C Maine 2.
* HUD is allowing projects to straddle the T1/T2 line this year – this is new.
* DHHS then requested that tied projects be ranked according the funding amount requested. This would have impacted the rank of the City of Bangor S+C projects which also scored 116, and placed one of them on the T1/T2 line. We tried to contact Awa for her input on this but were unable to reach her during the meeting. DHHS then requested that one of their S+C projects be placed on the line in order to not potentially split up a City of Bangor grant – DHHS could absorb the cut and make up the beds through other grants more easily than Bangor could.
* CHOM asked the rank of their two tied new projects be swapped.
* Because of how HUD will select projects, tie scores in T2 matter much more than in T1, but HUD may not always select projects in rank order. They apply their own criteria.
* It was also recommended that the two Sponsor Based S+C projects be moved to the bottom of the ME S+C listings.
* S+C ME6 (17 PSH Beds, $68K Rental Assistance) tied with Tedford Housing’s Everett Street (8 PSH Beds, $16K Services). DHHS agreed to place the Tedford project first.
* Hope House (10 TH Beds for CH, $9,769 for Operations) tied with Shaw House (10 Beds PSH, 3 for CH, $107K for Services). HUD and MCOC prioritize PH over TH.
* Resource Com will review all apps and work with projects to help with TA as appropriate.

**A MOTION was made and seconded to approve the Ranking, as amended here today, for submission with the application. The motion PASSED with 2 Abstentions (MaineHousing and KBH).**

**Governance:** The only substantial change will be the inclusion of the Board. There were a few other minor edits to clarify or tidy up. Any other big changes can wait, but we need to have this in place to get points on the application. **A MOTION was made and seconded to approve these changes. PASSED.**

**NOFA Application:**

* Sections 1 & 2 are all but completed; just need a final review and possibly some minor edits.
* Sections 3 & 4 are mostly complete, but will need some editing for clarity and consistency.
* We need to submit to HUD by Wednesday to get full Bonus Points.
* **A MOTION was made, seconded and PASSED to authorize the Steering Committee to finalize the application and approve submission to HUD by MaineHousing on behalf of MCOC.**
* Steering will meet next Monday for this purpose. All interested members are invited to participate in that meeting.

**In light of the pending completion of this year’s application, a MOTION was made, seconded, and PASSED to CANCEL the regular November 19th MCOC Meeting.**

**Other Business: None.**

**Next Meeting:**

CANCELLED: Thursday November 19 from 1:00 to 3:00 - our regular monthly meeting.

NEXT meeting will be December 17, 2015