

Project Review, Ranking and Selection Tool Checklist

This year, the FY2015 HUD CoC NOFA Competition requires that CoC's implement a thorough review and oversight process at the local level for all new and renewal projects submitted to HUD. CoC's are required to monitor project performance of grants and capacity of recipients on new criteria in addition to the processes they have used in the past. As a result, each project will be reviewed on the information below which will also be used in the ranking and selection process of new and renewal projects, if applicable.

Name of Project: _____

Agency: _____

Type of Project: PH
 TH
 HMIS
 SSO
 RRH

Is this project:
 Renewal Project
 New Project

Date this Project Has Completed monitoring by the Projects and Monitoring Committee on: _____

The grey shaded areas were completed in that review. It will be designated Monitoring Threshold form (MTF) and translates into a monitoring threshold score used in the scoring process.

Areas below not in grey will need to be **filled out** by the Project at the **time of submission** of the renewal or new application for funding Dues October 20th in e-snaps and will be incorporated into the monitoring process at that time.

	Recipient Performance	Yes	No	N/A
	1. Was the APR successfully submitted on time for the most recently expired grant term related to this renewal project request? Use N/A if a new project. If it was NOT on time, please explain why. _____			
	2. Does this project have any unresolved HUD monitoring and/or OID Audit findings concerning any previous grant term related to the renewal project request?			
	3. Was this projects APR reviewed by the Project Committee?	MTF		
	4. Based on the monitoring review was an amended APR required? If yes how many APR amendments were required? _____			
	5. Does the project have a specific population focus? Yes or No? If yes, what population? _____ _____			
	Performance outcomes from APR Reports/HMIS	%		
	6. Length of Stay	MTF		
	7. % PH exit destinations	MTF		
	8. % increases in income	MTF		
	Monitoring Criteria			
	9. Participant Eligibility	MTF		
	10. Utilization Rates	MTF		
	11. Drawdown Rates: Has the project maintained consistent Quarterly Drawdowns for the most recent grant term?			
	12. Have any Funds been recaptured by HUD for the most recent expired grant term?			
	Need for Specialized Population Services	Yes	No	N/A
	Does the project quickly (within 30 days) move families into PH? ESG ONLY			

	Housing First: Does the Project follow a “Housing First” approach? Yes or No? <i>Note: this answer auto-populates on the applications based on the responses to two questions “Has the project removed the following barriers to accessing housing and services?” and “Has the project removed the following as reasons for termination?”</i>			
	MATCH/Leveraging for current submitted application			
	1. Does the project provide at least 25% match?			
	2. Does the project leverage 150% and have attached commitment letters in e-snaps?			