

## DATES/LOCATIONS

November 20, 2013  
November 21, 2013

9AM - 4PM

(Registration begins at 8:30AM)

**Boston, MA**

This meeting facility is accessible to people with disabilities. Please contact TAC if you have special needs prior to the training so that we can do our best to accommodate you.

## REGISTRATION DEADLINE:

November 13, 2013

Trainings are free.  
Registration is **required**.

## TO REGISTER:

Fill out the registration form online: [http://www.tacinc.org/\\_training/detail/index.php?TrainingCourseID=42](http://www.tacinc.org/_training/detail/index.php?TrainingCourseID=42)

-OR-

Complete the form and fax it to Aggie Douglas at (617) 266-4343.

# Starting Off on the Right Foot with Continuum of Care Homeless Assistance Funds

### What is it?

A one-day training for recipients of Fiscal Year 2012 Continuum of Care Program funds. A chance to learn about new program requirements, hear about new program rules, and get guidance and helpful hints on how to implement your program well and with ease. Some of the specific topics that will be covered include:

- Program Components and Eligible Costs
- Determining and Documenting Homeless and Disability Status
- Match Requirements
- Recordkeeping
- Property Requirements
- and others...

### Who should attend?

Agencies that received new or renewal CoC Program funds are strongly encouraged to attend this training. There is a limit of two people per agency that may register and attend. The training will be most relevant to those agency staff directly involved with the implementation of the new grant, the financial staff, and those who help develop reports and program policies.

### Limit two attendees per agency.

Please check the training you wish to attend.

**November 20, 2013**

**November 21, 2013**

Name: \_\_\_\_\_

Title: \_\_\_\_\_ Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Ext. \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Please indicate if you require special accommodations (ADA): \_\_\_\_\_

For questions about the training, please call Stacy Fox at (617) 266-5657 x137. We will be emailing confirmation letters and directions to participants at least one week prior to the day(s) of the training(s).