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| **Date of Meeting:** | May 21, 2019 |
| **Time:** | 10:00 |
| **Meeting Facilitator:** | Awa |
| **Recorder:**  | Mary |
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| **ATTENDEE INFORMATION:** |
| Mary Wade | Awa Conteh |
| Josh D’Alessio | Christina Foster |
| Rachel Boyce | Tony Giarratano |
| Christina Cook | Rich Romero |
| Ruth Lawson-Stopps | Scott Tibbitts |
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| **DISCUSSION** |
| **#** | **Topics** | **Presenter** | **Discussion Notes** |
| 1 |  Approval of Minutes |  | Minutes were approved as written |
| 2 | Project Monitoring |  | We need to talk about which report works the best for data quality for Project Monitoring.  |
| 3 | Data Quality |  | Mary talked about how the 252 report is not the best report to use as it only looks at null values, not data accuracy. The best report to use for data quality is the APR which can be run for any project type (not exclusive to CoC projects) The report contains all of the UDE’s and Common Data elements and identifies missing information, Client doesn’t know/client refused data. It’s a canned report so it is easy to correct your data and rerun the report to see the results. Wellsky is working on modifying the report to run for “large” groups of providers which will be helpful for identifying trouble areas. The modification should be available June 1. Awa says the APR is the best thing since sliced bread. Very user friendly.  |
|  |  |  | Christina (Opportunity Alliance PATH program) asked about data quality reports to run for PATH. The APR can be run for the PATH program to look at UDE’s and Common Data Elements but is not helpful for PATH program specific elements. There will be a PATH training the end of June that will include data quality reporting. |
|  |  |  | Josh suggested we create a “tool box” or “cheat sheet” for providers to use to look at their data in relation to System Performance Measures. Mary will bring the list of data elements used in the reports so we can highlight them.  |
| **ACTION ITEMS** |
| **#** | **Action Item** | **Assigned To** | **Status** | **Due Date** |
| 1 | Find a report that works for data quality for monitoring | Mary |  |  |
|  | Create list of data elements need is SPM reports | Mary |  |  |
| **OTHER TOPICS/DISCUSSIONS:** |
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| **Next Meeting** |
| **Date:** | June 18, 2019 |
| **Time:** | 10:00 am |