**FY 2016 CoC NOFA Summary for Maine**

**This summary provides highlights of important information but all potential applicants must read the full NOFA and all HUD and esnaps guidance for additional details.**

**Funding Opportunity Title:** Notice of Funding Availability (NOFA) for the Fiscal Year (FY) 2016 Continuum of Care Program Competition

**Announcement Type:** Initial

**Funding Opportunity Number:** FR-6000-N-25

**Primary CFDA Number:** 14.267

**Due Date for Applications: 09/14/2016**

Applicants are required to complete and submit their applications in *e-snaps* at www.hud.gov/esnaps

**For Further Information:** Questions regarding specific program requirements should be directed to the local HUD Field Office, Robert.D.Shumeyko@hud.gov or Morrow, Lynn Lynn.Morrow@hud.gov

**Training and Resources:** CoC Program interim rule (24 CFR part 578 published July 31, 2012 at 77 CFR 45422), training materials, and program resources via the HUD Exchange at www.hudexchange.info /homelessness-assistance /

**The HUD Exchange Ask A Question (AAQ).** HUD Exchange *e-snaps* AAQ at www.hudexchange.info /get-assistance /. The AAQ is accessible 24 hours each day.

**HUD Homeless Assistance Listserv:** To join the Listserv visit :www.hudexchange.info /mailinglist

**Incorporation of the General Section**: Applications must meet all requirements of the General Section in addition to the requirements of this NOFA to be considered and potentially receive funding.

**General Section Questions.** The Notice of FY 2016 Policy Requirements and General Section to HUD’s FY 2016 NOFAs for Discretionary Programs (General Section) can found at https://www.hudexchange.info/e-snaps/fy-2016-coc-program-nofa-coc-program-competition/.

**Eligible Costs:** Provisions at 24 CFR 578.37 through 578.63 identify the eligible costs

**Match:** 24 CFR 578.73 describes match requirements. As authorized by the FY 2016 HUD Appropriations Act, program income may now be used as a source of match and must be properly documented in the project application.

**Requirements:**  *DUNS number and SAM*. Project applicants are required to register with Dun and Bradstreet to obtain a DATA Universal Numbering System (DUNS) number, if they have not already done so, and complete or renew their registration in the System for Award Management (SAM) per Section V.A.1.of the FY2016 General Section.

**Statutory and Regulatory Requirements.** To be eligible for funding under this NOFA, project

applicants must meet all statutory and regulatory requirements in the Act and 24 CFR part 578.

**Local Competition Deadlines**: All project applications are required to be submitted to the CoC no later than 30 days before the application deadline of September 14, 2016. The CoC must notify all project applicants no later than 15 days before the FY 2016 application deadline regarding whether their project applications would be included as part of the CoC Consolidated Application submission.

**For Maine: Projects must submit applications in esnaps no later than August 15th. They will be notified of the CoC’s Scoring and Ranking results of their project no later than August 30th.**

**Available Funds:** Tier 1 is equal to 93 % of the CoC’s FY 2015 Annual Renewal Demand (ARD) approved by HUD. Tier 2 is the difference between Tier 1 and the CoC’s ARD plus any amount available for the permanent housing bonus.

**The Maine Continuum of Care** will have approximately $397,000 available for a qualifying Bonus project.

**Portland Continuum of Care** will have approximately $161,000 available for a qualifying Bonus project.

**CoC Review of Project Applications:** New and renewal projects must provide a description of the proposed project including the population/sub-population it will serve, the type of housing and services that will be provided, and the budget activities that are being requested. For more information see Section V. of the NOFA.

**Threshold review will include ensuring that:**

a. all proposed program participants will be eligible for the program component type selected;

b. the proposed activities are eligible under 24 CFR part 578;

c. each project narrative is fully responsive to the question being asked and it meets all the criteria for that question as required by this NOFA and included in the detailed instructions provided in *e-snaps*;

d. the data provided in various parts of the project application are consistent; and,

e. required attachments contain accurate, complete information, and are dated between 5/1/16 and 9/14/16.

More detailed threshold requirements are listed in Section V.G.2 of this Program NOFA.

**HUD's Homeless Policy and Program Priorities**

This NOFA focuses on the goals in *Opening Doors: Federal Strategic Plan to Prevent and End Homelessness*.

***1. Create a systemic response to homelessness*.**

**2. *Strategically allocate resources.***

**3.** ***End chronic homelessness.***

**4. *End family homelessness.***

**5. *End youth homelessness.***

**6. *End veteran homelessness.***

**7. *Use a Housing First Approach.***

**CoC Program Implementation**.

CoCs may submit requests for new projects through reallocation or the permanent housing bonus.

CoCs cannot receive grants for new projects, other than through reallocation, unless the CoC

competitively ranks projects based on how they improve system performance; HUD must prioritize funding for CoCs that have demonstrated the ability to reallocate resources to higher performing projects.

**Through the reallocation process CoCs may create only the following types of new projects.**

a. CoCs may create new permanent supportive housing projects where all beds will be dedicated

for use by chronically homeless individuals and families, as defined in 24 CFR 578.3.

b. CoCs may create new rapid rehousing projects to serve homeless individuals & families coming directly from the streets or emergency shelters, and include persons fleeing domestic violence situations and other persons meeting the criteria of paragraph (4) of the definition of homelessness.

c. CoCs may create a new Supportive Services Only project for a centralized or coordinated assessment.

d. CoCs may create a new dedicated Homeless Management Information System (HMIS) project

for the costs at 24 CFR 578.37(a)(2) that can only be carried out by the HMIS Lead.

**CoCs may create new projects through the permanent housing bonus for the following new projects:**

a. CoCs may create new permanent supportive housing projects that will serve 100 percent chronically homeless individuals and families, and

b. CoCs may create new rapid rehousing projects that will serve homeless individuals and families coming directly from the streets or emergency shelters, and include persons fleeing domestic violence situations and other persons meeting the criteria of paragraph (4) of the definition of homelessness.

**Eligible renewal projects requesting rental assistance** are permitted to request a per-unit amount less than the Fair Market Rent (FMR), based on the actual rent costs per unit. Project applications for rental assistance cannot request more than 100 percent of the published FMR.

**New project applications** must adhere to 24 CFR 578.51(f) and must request the full FMR amount per unit. See Section VIII.B. of the NOFA regarding FMR adjustments for projects receiving rental assistance.

**CoCs will be evaluated on the extent to which they provide housing for chronically homeless**

**individuals & families in all CoC funded permanent supportive housing – not just those units that are dedicated to this population. CoCs should ensure chronically homeless individuals and families are placed in permanent housing as units become available through turnover.**

**CoCs may request that up to 10% of funding for each fiscal year awarded under this NOFA be approved to serve homeless households with children & youth defined as homeless under other Federal statutes** who are unstably housed (paragraph 3 of the definitionof homeless found at 24 CFR 578.3). Approved CoCs mustdetermine which project(s) will be permitted to use some or all of their funding for this purpose. Theonly eligible project types are TransitionalHousing & Supportive Services Only.CoCs must demonstrate that serving this population is of equal or greater priority …than serving the homeless as defined under paragraphs (1), (2), & (4)

**HUD will allow new reallocated projects to request funding for 1 year** to facilitate implementation of CoC strategies to reduce gaps in permanent housing. Any new reallocated projects requesting capital costs (i.e., new construction, acquisition, or rehabilitation) are not eligible for 1-year requests and HUD will increase the grant term to 3-years if they are submitted for 1-year terms.

**HUD will continue Tier 1 & Tier 2 funding**. **A report that lists each** **CoC’s ARD Tier 1, CoC planning, & permanent housing bonus amount will be posted to the HUD Exchange no earlier than August 5, 2016.**

a. Tier 1 is equal to 93 percent of the CoC’s ARD

b. Tier 2 is the difference between Tier 1 and the CoC’s ARD plus any amount available for the

permanent housing bonus

c. If a project application straddles the Tier 1 and Tier 2 funding line, HUD will conditionally select the project up to the amount of funding that falls within Tier 1; then, using the CoC score and other factors described in Section II.B.17. of this NOFA, HUD may fund the Tier 2 portion of the project. If HUD does not fund the Tier 2 portion of the project, HUD may award project funds at the reduced amount, provided the project is still feasible with the reduced funding

**HUD will award a point value to each new and renewal project application that is in Tier 2 using a 100-point scale:**

a. *CoC Score*. Up to 50 points in direct proportion to the score received on the CoC Application

b. *CoC Project Ranking.* Up to 35 points for the CoC’s ranking of the project application(s

c. *Project Type.* Up to 5 points will be based on the type of project application submitted and the population that will be served with the following points available for the following project types:

(1) 5 points for renewal and new permanent housing-permanent supportive housing and rapid

rehousing, renewal safe haven, HMIS, SSO for centralized or coordinated assessment system,

or transitional housing that exclusively serves homeless youth projects;

(2) 3 points for renewal transitional housing, except those transitional housing projects that

exclusively serve homeless youth which will be scored as discussed in paragraph (1); and

(3) 1 point for renewal SSO project applications other than those for a centralized or

coordinated assessment system.

d. *Commitment to Policy Priorities.* Up to 10 points for how the permanent housing project

application commits to applying the Housing First model.

***Renewals.***Awards made under the CoC Program, Supportive Housing Program (SHP), and Shelter Plus Care (S+C) are eligible for renewal for FY 2016 funds if they have an executed grant agreement by 12/ 31/16 and have an expiration date the occurs in Calendar Year (CY) 2017 (the period between 1/1/17 and 12/31/17). If a project application is submitted for FY 2016 funds where the grant agreement for FY 2015 funds is not executed by December 31, 2016, HUD will withdraw any funds conditionally awarded for FY 2016. No new Safe Haven projects will be funded; however, existing Safe Haven projects may be renewed to continue to carry out activities that are eligible costs under Subpart D. of the CoC Program interim rule.

***New Project Grant Terms.***The initial grant term for new project applications may be 1-year, 2-years,

3-years, 4-years, 5-years, or 15-years. However, the following exceptions apply:

a. Any new project that requests TBRA may request a 1, 2, 3, 4, or 5-year grant term.

b. Any new project that requests leasing may only request up to a 3-year grant term.

c. Any new project that requests PBRA or SBRA, or operating costs may request up to a 15-year grant term; however, the project applicants may only request up to 5 years of funds. Funding for the remainder of the term is subject to availability.

d. Any new project that requests operating costs, Supportive Services Only, HMIS, and project

administration may request 1, 2, 3, 4, or 5-year grant terms with funding for the same number of years.

e. Any new project that requests new construction, acquisition, or rehabilitation must request a

minimum of a 3-year grant term and may request up to a 5-year grant term.

f. If an applicant requests funds for new construction, acquisition, or rehabilitation in addition to

requesting funds for operating, supportive services, or HMIS, the funding will be for the 3 years

requested, and the grant term will be 3 years plus the time necessary to acquire the property,

complete construction, and begin operating the project. HUD will require recordation of a

HUD-approved use and repayment covenant for all grants of funds for new constructions, acquisition, and rehabilitation. (24 CFR578.81)

g. All new CoC planning or UFA Costs applications are limited to 1-year terms and 1-year of funding.

(1) The maximum amount available for CoC planning project applications is 3 percent of

FPRN or $1,250,000; whichever is less.

(2) The maximum amount available for UFA Costs, for UFA designated Collaborative

Applicants, is 1.5 percent of FPRN or $500,000; whichever is less.

***Renewal Project Grant Terms****.*

a. All renewal project applications, including rental assistance, are limited to 1-year grant terms and

1-year of funding.

b. Any renewal permanent housing project that receives project-based rental assistance or operating

costs may request up to a 15-year grant term; however, the project applicants may only request 1

year of funding. Applicants must apply for the additional funds as a renewal project application

prior to the anniversary of the first expenditure of grant funds by which date the grant funds should

have been expended or, if the date upon which funds must be expended has been extended by

HUD, the date upon which the extension ends. CoC Program funds are not guaranteed past the

1-year of renewal funding if conditionally awarded.

**Eligible Project Applicants**

Eligible project applicants for the CoC Program Competition are, under 24 CFR 578.15, nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion. For-profit entities are not eligible to apply for grants or to be subrecipients of grant funds.

1. HUD will not select renewal projects for an award for FY 2016 funds in the FY 2016 CoC Program

Competition unless the project meets one of the following additional eligibility requirements:

a. Any CoC Program, SHP, or S+C grants awarded in a preceding Competition that expire in CY

2017.

b. Any S+C grant awarded prior to FY 2002 for which funding is expected to run out in CY 2017,

and which has never applied for renewal funding.

c. Any SHP or S+C grant originally awarded in the FY 2010 Homeless Assistance Programs

Competition and, notwithstanding the expiration date, that has funds expiring in CY 2017 or later

and has not been renewed in a previous competition.

**All FY 2016 Project Application(s) must include**, for each project application:

a. Project application, charts, narratives, and attachments;

b. SF-424 Application for Federal Assistance;

c. SF-424 Supplement, Survey on Ensuring Equal Opportunities for Application required for

nonprofit applicants only where completion and submission of this survey is voluntary;

d. Documentation of Applicant and Subrecipient Eligibility. All project applicants must attach

documentation of eligibility and the subrecipient must also be attached to the project application;

e. Applicant Certifications;

f. Form HUD-2880, Applicant/Recipient Disclosure/Update Report. Must be attached for each

project and must include the correct amount of HUD assistance requested and must be dated

between May 1, 2016 and September 14, 2016.

g. SF-LLL, Disclosure of Lobbying Activities (if applicable);

h. Applicant Code of Conduct. The Code of Conduct must be attached in *e-snaps* or on file with

HUD at http ://porta l .hug .dov /hudpo rtal /HUD ?src =/progr am\_of fices /admin istra tion /grant s /condu ct ;

and,

i. Form HUD-50070, Certification for Drug-Free Workplace dated between May, 1, 2016 and

September 14, 2016.