**BANGOR AREA HOMELESS SHELTER**

**Executive Director**

Equal Opportunity Employer

The Bangor Area Homeless Shelter is seeking an experienced, energetic and dedicated Executive Director to lead the organization. Our Mission is to support and strengthen the community by providing emergency shelter and supportive services to people who are homeless or who are at risk of being homeless, and to advocate for collaborative, locally driven solutions to end homelessness. More information about the Bangor Area Homeless Shelter can be found at our website: [www.bangorareashelter.org](http://www.bangorareashelter.org).

The Executive Director serves as the Chief Executive Officer of the organization, works with the Board to establish strategic goals and operating policies, oversees the internal operations of the Shelter, and represents the organization in the community and across the State.

**Key Roles and Responsibilities**

* Assists the Board in developing strategic plans designed to achieve the organizational mission and priorities.
* Carries out all policies established by the Board of Directors and advises the Board on progress towards goals and priorities.
* Ensures compliance with all funding sources and regulatory requirements.
* Oversees budget implementation and spending.
* Responsible for personnel matters.
* Serves as the chief spokesperson for the Shelter.
* Builds productive, collaborative relationships with area organizations to address community needs and to fulfill organizational priorities.

**Qualifications**

* Bachelor’s degree required; Master’s in Social Work preferred.
* A minimum of 5 years of progressive management and organizational leadership experience is required.
* At least two years of personnel management experience is required.
* Non-profit management abilities along with clinical experience in working with homeless and at-risk populations are strongly preferred.

Compensation includes a salary that is commensurate with experience, and a comprehensive benefits package including health insurance, employer sponsored retirement savings, paid time off and other benefits.

**TO APPLY FOR THIS POSITION**

**Resumes will be screened through May 31, 2016, and recruitment will remain open until the position is filled. Please send a cover letter and resume via email to:**

 **Laurie Bouchard, Human Resources Representative**

 **laurie@lbouchardllc.com**

 **(receipt will be acknowledged via return email - if a**

 **reply is not received; please call 207-563-1128)**