**On-Line:** Vickey Rand (Community Housing of Maine), Ginny Dill (Shalom House), Chet Barnes (DHHS SAMHS), Donna Kelley (Kennebec Behavioral Health), Paula Paladino (Maine Housing), Cindy Namer (Maine Housing), Francine Stark (Hope & Justice), Anne Gass (ABG Consulting), Mike Mooney (New Beginnings), Wes Phinney (York County Shelter).

.

**Meeting: MCOC Steering**

**Date/Time: 7/27/15 10:00 am – 11:30 pm**

**Location: Online**

**Maine**

**Continuum of Care**

**Review and approve minutes:** No formal minutes were drafted at the last meeting as it was a small brief steering meeting.

**Nofa:**

Cindy reported that Maine Housing is intending on hiring Anne Gass to complete parts of the CoC application. Due to tight budgets and schedules, it has been proposed that Anne work with Steering at one meeting to work on Section 3a. Strategic Planning Objectives, 3b. Discharge Planning, 3c. Coordination, 3d. Strategic Planning Coordination. After Nofa is released, Anne can put together a draft for Steering. Anticipating the Nofa will be out by the end of the month, Anne and Paula can draft a response for Steering to review. Anne can be available on August 10th or August 17th. It was decided that given timelines it makes sense to have a draft be ready on the 10th and for Steering to review on August 17th at a meeting.Paula will schedule the meeting at Maine Housing from 9:00a.m.-1:00p.m. A conference line will also be available for those who can’t make it to the meeting. Steering will need to present to full CoC as Anne will not be available due to her schedule.

**Hope & Justice Project:**

Francine gave an update on the Hope and Justice Project. The funding has been repurposed, as was requested when the GIW was submitted. The monitoring process identified that the funds were service dollars instead of a mixture of service and operation funds (as it was previously). Francine stated that the project is two buildings, each with three units. The HUD Field Office stated that because the tenants themselves have housing subsidies (Section 8, etc.) CoC operation funds could not be used – this is why the project is now solely service dollars. The units are transitional housing for DV; other than CoC funds there are no other service dollars in the project. Section 8 or independent vouchers can be used in these buildings, but it does not have project-based vouchers. Hope and Justice is planning on requesting renewal continuum funding. Pat Smith is replacing Francine Stark as Executive Director. Francine’s explanation will be brought back to the Project Committee for the monitoring process. Francine was thanked for her work with Hope and Justice and wished well on her future endeavor!

**Performance Monitoring:**

Paula reported that monitoring committee indicated they were relying on Maine Housing to monitor ESG projects. Paula asked about what tools and information is needed to move forward with monitoring. Donna indicated the CoC needs to review and monitor ESG as part of Hearth Act. The committee has determined to look to Maine Housing for their update on their review as CoC doesn’t have information about project and does not have a monitoring form at this time. If the CoC has questions, they will present questions to Maine Housing. Cindy and Paula interpret regulations as needing a process. The recommendations are that it be based on priorities and data. The data monitoring reports currently reflect how projects are doing and can be used as a tool in the future. Participating with your CoC’s based on governance is also a priority.

**National Alliance to End Homelessness Conference:**

Ten representatives from Maine attended the National Alliance to End Homelessness conference. The group met with Maine’s delegation and shared key points. It was validating to hear that Maine is ahead of many continuums nationally with HUD priorities. Maine has some room for improvement, but ahead of the game in the LTS initiative as well as other practices.

**Next Meeting will be:**

**August 3rd, 2015 at 10:00 am**

**The Conference Call number for the meeting is 866-316-1519 and the passcode is 9284 295#.**