

MCoC
Data Committee
February 11, 2014

Agenda Items	Assigned to	Due Date
Welcome/Introductions/Attendance: <i>See attached Attendance Roster</i>	Awa	
Review/Approval of Minutes <i>Approved</i>	Awa	
Updates on Action Items assigned at prior meetings <i>No updates discussed.</i>		
New Business/ General Discussion/ Information Items <ol style="list-style-type: none"> a. Awa Nominated Kevin Smith as the Secretary, Kevin accepted nomination. Vote: All in favor. b. Discussion regarding purpose/tasks/mission of Data Committee. Clif/Awa c. Data Completeness Expectations, Efficacy of Additional trainings – Clif. Discussed possibility of a report for Interim Reviews. Also discussed responsibility of HMIS (Enforcement) and CoC (Sanctioning) in cases of non-compliance. d. Review of training on Thursday “Interim Reviews and the Income/Non-cash Benefits Sub-assessments”. Discussion regarding HMIS data: change of income, etc. Clif/Awa e. Review of the CoC Data Completeness Report and the grades. Presented by Clif. Awa and other Committee members were interested in having a report from ART showing data completeness reports regarding Interim Reviews, but at this time, the HMIS team is not able to generate such a report. f. Discussion regarding agenda for future meetings: review of UDE Report, Tasks from the Steering Committee, Standing agenda items. <i>Tabled until March 18, 2014 meeting.</i> 		
Next Meeting (confirm time and location) / Adjournment Data Committee meetings will be help on the 3 rd Tuesday of the month from 10:00am – 11:30 am. Meeting will continue to be via GoTo meeting. Outlook invite will be sent out to the members of the committee. <div style="background-color: yellow; padding: 5px; text-align: center;"><i>Next meeting Tuesday March 18, 2014 10:00am – 11:30am</i></div>	Kevin (Invite) Clif (GoTo Meeting Setup)	

**Maine CoC Data Committee
Attendance Roster for Committee Members**

Committee Member Organization / Agency	3/20/13	4/23/13	5/14/13	6/18/13	7/16/13	8/20/13	9/17/13	10/15/13	11/19/13	12/17/13	1/21/2014	2/11/2014
Awa Conteh* City of Bangor	X	X	X	X	X	Meeting Cancelled	X	X	X	X	Meeting Cancelled	X
Ginny Dill Shalom House	X	X	X	X	X		X	X	X	-		X
Amanda Kyajohnian Shalom House	X	-	X	X	X		X	X	-	-		-
Angela Sequeira Shalom House	X	X	X	X	X		X	X	X	-		X
Shana Pike Stepping Stones	X	X	X	X	-		-	-	X	X		X
Rita De Fio Sweetser	X	X	-	-	-		-	-	-	-		X
Catherine Sullivan Hope House/PCHC	X	X	X	X	X		X	-	X	X		-
Clif Graves* MSHA	X	X	X	X			X	X	X	X		X
Courtney O'Donnell Bangor Area Homeless Shelter	X	X	X	X	X		-	X	-	X		-
Jackie Burpee HOME Inc	-	-	X	X	X		X	-	-	-		-
Kevin Smith Shaw House	-	-	-	-	-		-	X	X	-		X
Megan Spencer MSHA	-	-	-	-	X		-	-	-	-		-
Rindy Fogler City of Bangor	X	X	X	X	X	X	-	-	-	-		

* = Committee Co Chair